

## **BLAIRSTOWN ELEMENTARY SCHOOL VIRTUAL LEARNING CODE OF CONDUCT**

The standards of behavior in a remote setting are as important as they are in brick and mortar classrooms. In other words, remote classrooms are real classrooms with certified teachers; therefore, appropriate student behavior is expected. To ensure all students in a remote setting understand how to behave in an online environment, we have developed a Remote Learning Code of Conduct that expands upon and shall be used in connection with the existing Student Code of Conduct.

### **Student Interactions with Faculty and Staff**

1. Students shall address all faculty and staff respectfully.
2. Students shall communicate with faculty and staff using proper language in complete sentences and in a polite, courteous manner.
3. Students shall use email accounts provided by the district for all school-related communication and for access to all district-provided programs.
4. During Zoom, Google Meets or any other live streaming sessions, students shall turn on video and audio functions unless otherwise directed by teachers and shall use their given names when logging into programs.
5. Students shall contact teachers when in need of assistance.
6. Students shall be dressed appropriately at all times.
7. Students should not be eating during their scheduled class time.

### **Student Interactions with Classmates**

1. Students shall address each other respectfully.
2. Students shall communicate with each other in a polite and courteous manner as well as use proper language.
3. Students shall use email accounts provided by the district for school-related communication and shall not engage in personal conversations with friends.
4. Students shall use email accounts provided by the district to access all district-provided programs.

**District Email Accounts.** Students are provided Blairstown Elementary School District email accounts to be used for school-related communication and for access to all district-provided programs. Email transmissions are monitored by district staff who will be alerted to inappropriate content. Unacceptable use of email includes, but is not limited to, harassment, intimidation, profanity, obscenity, cyberbullying, hate email, discriminatory or racist remarks, political activities, etc. All email and email content are property of the district. Everything and

anything a student searches can be traced by the district. Students should only be using their school issued chromebook for school activities.

1. Email accounts shall be used by the authorized owner of the account.
2. Students shall protect passwords and shall not share passwords with others, the exception being their parents/guardians. Sharing of passwords can cause issues with student privacy.

**Parents are expected to:**

1. Ensure technology is ready to use each day.
2. Ensure their children are available for instruction each day per student schedules.
3. Monitor their child's Internet use.
4. Please do not use your child's school issued chromebook for personal use.
5. Apply parental controls available through their internet service provider and or wireless router.
6. Ensure their children use district-provided email to engage in school-related communication with teachers and fellow students.
7. Ensure their children use district-provided email to access district-provided programs.
8. Ensure an adult is home with their children during remote instruction sessions.
9. Ensure their children contact teachers when in need of assistance.
10. Work in collaboration with teachers to ensure their children maintain appropriate behavior during Zoom, Google Meet and any other live streaming sessions.
11. Understand that the district monitors all email communication and will render discipline when an investigation reveals inappropriate use.
12. Teachers cannot provide both technical support to parents and provide instruction to students throughout the duration of the school day.
13. Contact teachers via email during scheduled office hours using their school emails only.
14. Students should not contact teachers via social media apps or their personal cell phone.
15. Understand that teachers will return phone calls and/or emails within 24 hours, but may not be able to do so immediately.
16. Understand that their children are required to complete and submit ELA, mathematics, science, social studies, Spanish, physical education, health, art, library, and music assignments in accordance with teacher directions and timelines.