



BLAIRSTOWN TOWNSHIP SCHOOL DISTRICT

Post Office Box E, One Sunset Hill Road
Blairstown, New Jersey 07825
(908)362-6111 -Fax: (908)362-5989

Mark Saalfield, Superintendent
www.blairstownelem.net

Dr. Patrick Ketch, Principal

Written Report #: \_\_\_\_\_ Date of Written Report: \_\_\_\_\_ School/Work Location \_\_\_\_\_

(An Interview/Information Statement for each person interviewed is attached)

Targeted Pupil: \_\_\_\_\_ (A separate Investigation Report Form is required for each targeted pupil)

Pupil(s) Accused of Exhibiting Harassment, Intimidation and Bullying Behavior:

AP1 - \_\_\_\_\_ AP2 - \_\_\_\_\_ AP3 - \_\_\_\_\_
AP4 - \_\_\_\_\_ AP5 - \_\_\_\_\_ AP6 - \_\_\_\_\_

Witness(es)

W1 - \_\_\_\_\_ W2 - \_\_\_\_\_ W3 - \_\_\_\_\_
W4 - \_\_\_\_\_ W5 - \_\_\_\_\_ W6 - \_\_\_\_\_

Investigation Findings

- 1. \_\_\_ The following student(s) accused of exhibiting harassment, intimidation, or bullying behavior did not commit an act of HIB as defined in N.J.S.A. 18A:37-14. No further action is recommended for the following students(s): \_\_\_ AP1 AP2 AP3 \_\_\_ AP4 AP5 AP6
2. \_\_\_ The following students(s) accused of exhibiting harassment, intimidation, or bullying behavior committed an act of HIB as defined in N.J.S.A. 18A:37-14. \_\_\_ AP1 \_\_\_ AP2 \_\_\_ AP3 \_\_\_ AP4 AP5 \_\_\_ AP6

The "x" denotes the statement(s) that best describe the HIB behavior committed by the students(s) identified in 2. above. More than one "x" may be noted below.

- \_\_\_ physical aggression or contact to a pupil \_\_\_ destruction of property
\_\_\_ teasing or name-calling \_\_\_ stalking another pupil
\_\_\_ insulting or demeaning comments \_\_\_ publicly humiliating a pupil
\_\_\_ threatening comments, gestures or physical acts \_\_\_ stealing or theft
\_\_\_ intimidating conduct toward another pupil \_\_\_ defacing/destroying property
\_\_\_ spreading harmful rumors or gossip about a pupil \_\_\_ excluding or rejecting a pupil
\_\_\_ getting another person to harm a pupil \_\_\_ extorting or exploiting a pupil
\_\_\_ harassment, intimidation or bullying through electronic communications
\_\_\_ other - please specify \_\_\_\_\_

3. List the actual or perceived characteristic(s) that motivated the behavior:

\_\_\_\_\_



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4. Was this a single incident or a series of incidents? \_\_\_ single incident \_\_\_ series of incidents

5. Listed below are the students(s) identified in 2. above that have previously committed an act of HIB while attending any school in the school district.

6. The targeted student in this Report has been target in a previously confirmed act(s) of HIB while attending any school in the district. \_\_\_ Yes \_\_\_ No

Anti-Bullying Specialist

Signature

Report Date

Date Submitted to Principal\*

\* This Report and investigation findings must be submitted to the Principal within ten school days from the date of the written report of the alleged incident.

Consequences and Remedial Measures - To Be Completed by the Principal

The following consequences and remedial measures, in accordance with the school district's Harassment, Intimidation, and Bullying Policy and the Code of Pupil Conduct, shall be implemented for the student(s) found to have committed an act of HIB:

Table with 3 columns: Accused Student(s), Consequence(s), Remedial Measures. Rows 1, 2, 3.



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Targeted Student

Remedial Measures

1. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Principal

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date Submitted to Superintendent\*\*

*\*\* The Principal must submit this Report to the Superintendent within two school days of the completion of the investigation.*

To Be Completed By Superintendent

Further Action as Recommended By Superintendent of Schools

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature - Superintendent of Schools

\_\_\_\_\_  
Date