

# **BLAIRSTOWN TOWNSHIP BOARD OF EDUCATION**

Blairstown, New Jersey 07825

[www.blairstownelem.net](http://www.blairstownelem.net)

## **SUPERINTENDENT'S AGENDA**

Thursday, September 21, 2017 Meeting

**7:00PM**

### **BOARD MEMBERS:**

Mr. Dirk Herrmann, President

Mrs. Lauren Glory, Vice-President

Mr. Jeremy Cook, Mrs. Michelle Gerkhardt, Mrs. Kelly Hadden,

Mr. John Karolchyk, Mrs. Donna Krauss, Mrs. Shelly Mantegna,

and Mrs. Jessica Wood-Rosso

### **CALL TO ORDER**

### **FLAG SALUTE**

### **NOTICE OF MEETING**

Adequate notice of this meeting was given in accordance with the Open Public Meetings Act by publishing in the Express Times and by posting a copy of the meeting schedule by the front door of the school and at the Blairstown Municipal Building.

### **READING OF MISSION STATEMENT**

In partnership with home and community, Blairstown Elementary School is dedicated to the mission of providing an engaging, comprehensive education.

A passion for learning is ignited through an enriched learning environment. While celebrating individuality, our students develop confidence, competence and character.

All students have the opportunity to achieve their highest potential on a quest of lifelong learning to succeed in a global, 21st century.

### **ROLL CALL**

**APPROVE REGULAR MINUTES\*** - Motion to approve the minutes as submitted for August 17, 2017.

### **NEW BUSINESS**

1. Superintendent's Update
2. Principal's Report\*
3. NJSBA Workshop – Does anyone want Mrs. Petty to register them for the NJSBA Workshop, starting on October 24, in Atlantic City?

### **PUBLIC HEARING & PETITION**

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**APPROVE TRANSFER & FINANCIAL REPORTS** \* (RCV) - Motion to approve one July Transfer in the amount of \$5,300 (from 11-190-100-610 to 12-000-100-730 for the SMART Board to be reimbursed by the PTG) and the July Board Secretary's reports in the amounts of \$1,329,583.78 in Total Government Funds; and to certify that as of July 31, 2017, after review of the Secretary and Treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation with N.J.A.C.6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligation for the fiscal year.

**APPROVE PAYMENT OF BILLS**\* (RCV) - Motion to approve payment of the Bills & Claims Lists for the General Fund in the amount of \$\_\_\_\_\_.

### **MOTION ITEMS**

#### **A. PERSONNEL**

Motion to approve the following \_\_\_\_\_ Personnel items (RCV):

1. Approve Mrs. Reynolds's Request to Move Across the Guide – To approve Mrs. Reynolds's request to move across the salary guide to the Masters + 30 credits column, effective September 1, 2017.
2. Approve Assistant to School Business Administrator – To accept Mr. Saalfield's recommendation to hire Theresa Capriccio-Thoene as the part-time assistant (20 hours per week) to the School Business Administrator at the annual salary of \$17,000, pro-rated to October 16, 2017 (or sooner if fingerprinting results are received sooner than that) for the 2017-18 School Year.
3. Approve Aides – To accept Mr. Saalfield's recommendation to hire Danielle Frazee and Christina Oliveira as part-time aides at the hourly rate of \$10.00, effective October 16, 2017, for the 2017-18 School Year.
4. Approve Substitutes – To accept Mr. Saalfield's recommendation to add the following names to the substitute teacher list for the 2017-18 School Year: CarrieAnn Fleyzor, Juliana Goncalves, Jennifer Horsey, and Judith Trigg.

#### **B. FINANCE**

Motion to approve the following two Finance motions (RCV):

1. Approve Cloud-Com Contract – To approve a contract with Cloud-com for technical services in the amount of \$75/hour for up to ten hours per week for the 2017-18 School Year (no increase over 2016-17).
2. Approve Workshop and Travel Reimbursement Requests – To approve the attached list of workshop and travel mileage reimbursement requests.

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**C. FACILITIES**

1. Facilities' Use Requests – Motion to approve a Facilities' Use Request from Blairstown Youth Softball to use the gymnasiums on Saturdays from Dec 6 – April 20<sup>th</sup>, when other groups have voids in their schedules.

**D. EDUCATIONAL**

1. District PARCC Scores – Mr. Saalfeld will review final District PARCC scores.
2. Motion to approve list of Class Trips – Motion to approve the attached list of 2017-18 class trips.
3. Danielson – Motion to approve the Danielson Teacher Evaluation System and the Principal's Multi-dimensional Performance Rubric.

**E. POLICY**

1. Approve First Reading – Motion to approve the first reading of the following policies:

7100 & 7100R – Long-Range Facilities Planning

7101 & 7101R – Educational Adequacy of Capital Projects

7300.2 - Disposition of Land

7300.3 - Disposition of Personal Property

**OLD BUSINESS**

**CORRESPONDENCE**

**PUBLIC HEARING & PETITION**

**LEGISLATIVE UPDATE** – J. Karolchyk

**EXECUTIVE SESSION** - To discuss matters of CSA employment contract negotiations and to review August Executive Session minutes.

**ADJOURNMENT**