

BLAIRSTOWN TOWNSHIP BOARD OF EDUCATION

Blairstown, New Jersey 07825

www.blairstownelem.net

SUPERINTENDENT'S AGENDA

Thursday, June 11, 2020 Meeting

5:00PM

BOARD MEMBERS:

Mr. Jeremy Cook, President

Mrs. Jennifer McElroy, Vice-President

Mrs. Michelle Gerhardt, Mrs. Rosette Inscho, Mr. John Karolchyk,

Ms. Karen Klein, Mrs. Nicole Rolph, Mrs. Jamie Shaffer, and Mrs.

Shanna Sikkes

CALL TO ORDER

FLAG SALUTE

NOTICE OF MEETING

This is a regular Meeting of the Blairstown Township Board of Education. Notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers as designated by the Board of Education and to the Township Clerk, and a copy of the notice was posted on the bulletin board of the Board of Education offices as well as on the front door of the Blairstown Elementary School in accordance with the Open Public Meetings Act.

Due to the public health emergency in the State of New Jersey, as declared in Executive Order 103, the Board will be suspending its normal meeting procedures this evening and conducting a virtual meeting. Directions for BOE members for accessing the virtual public meeting were emailed. Members of the public are invited to attend virtually.

READING OF MISSION STATEMENT

In partnership with home and community, Blairstown Elementary School is dedicated to the mission of providing an engaging, comprehensive education.

A passion for learning is ignited through an enriched learning environment. While celebrating individuality, our students develop confidence, competence and character.

All students have the opportunity to achieve their highest potential on a quest of lifelong learning to succeed in a global, 21st century.

ROLL CALL

EXECUTIVE ORDER 103 – Motion to adopt the following resolution:

BE IT RESOLVED, that the Blairstown Township Board of Education hereby approves the suspension of its normal meeting procedures pursuant to By-Law 131, and authorized this meeting to be conducted as a virtual meeting, as described in the Statement of Public Notice, due to the public health emergency declared in Executive Order 103.

APPROVE REGULAR MINUTES* - Motion to approve the minutes as submitted for May 14, 2020.

NEW BUSINESS

1. Superintendent's Update

PUBLIC HEARING & PETITION

The Blairstown Township Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. As a virtual meeting, the public will be able to observe and participate in the meeting by attending in virtually online.

APPROVE FINANCIAL REPORTS * (RCV) - Motion to approve the attached April Transfers in and the April Board Secretary's Reports, in the amount of \$1,278,193.47 in Total Government Funds; and to certify that as of April 30, 2020, after review of the Secretary and Treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation with N.J.A.C.6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligation for the fiscal year.

APPROVE PAYMENT OF BILLS* (RCV) - Motion to approve payment of the May 14th Bills & Claims List for the General Fund in the amount of \$813,605.71 and the Food Service Fund in the amount of \$293.20.

MOTION ITEMS

A. PERSONNEL - Motion to approve the following two Personnel items (RCV):

1. Accept Resignation – To accept the resignation of Kellie Smigel, paraprofessional of the Blairstown Township Board of Education, effective June 30, 2020.
2. Hire Maternity Leave Replacement – To accept the Superintendent's recommendation to hire Danielle Muessig on Master's Step 5 as a maternity leave replacement for Mrs. Scalise.
3. Accept Resignation – To accept the resignation of Mark Saalfield, superintendent of the Blairstown Township Board of education, effective December 31, 2020.
4. Summer Curriculum Writing Staff – To accept the Superintendent's recommendation for the attached list of teachers to participate in the Summer 2020 Curriculum Writing.
5. Hire Summer ESY Staff – To accept Mr. Saalfield's recommendation to hire staff for the Summer 2020 ESY program (Michel Andrews, Alissa Hicok, Stephanie Ayers, Pat Ashbey, Kim Hill and Kelly Burham-Crisman).

6. Accept Resignation – To accept the resignation of Danielle Frazee, paraprofessional, effective June 30, 2020
7. Paraprofessional Salary Discussion

B. FINANCE

1. ESY Program Tuition Cost – To establish the tuition rate of \$500.00 per student for the Extended School Year Programs
2. Prorate Aid In Lieu Payments for 2019-2020 – To approve the recommendation by the School Business Administrator to authorize a proration of the Aid in Lieu payments to March 16, 2020 for the 2019-2020 school year.
3. 2020-2021 NJSIG Safety Grant Application – To approve the 2020-2021 New Jersey Schools Insurance Group Safety Grant application in the amount \$5,200 to be used for the installation of additional security cameras throughout the building as needed.
4. Approve 2020-2021 ESEA Grant Application – To approve the 2020-2021 ESEA Grant application in the following amounts: \$43,047 (Title I), \$8,167 (Title IIA) and \$10,000 (Title IVA).
5. Approve the 2020-2021 CARES Emergency Relief Grant Application – To approve the 2020-2021 CARES Emergency Relief Grant application in the amount of \$34,316.
6. Approve the 2020-2021 IDEA Grant Application – To approve the 2020-2021 IDEA Grant application the following amounts: \$141,600 (Basic) and \$12,732 (Preschool).
7. Establish Maintenance Reserve Account – To approve establish and/or deposit anticipated current year revenue and unexpended appropriations into a maintenance reserve account not to exceed \$450,000 is available for such purpose of transfer and to authorize the School Business Administrator to make this transfer consistent with all applicable laws and regulations (NJSA 18A:21-2 and NJSA 18A:7G-13).
8. CST Services Contract – To approve a contract with Fellinghuysen Township BOE to provide them with our Child Study Team Services one day per week in the amount of \$59,707 for the 2020-2021 School Year (30 Days ESY, 180 Regular School Year).
9. Approve 2020-2021 Special Education Tuition Contract – To approve a tuition contract for one student to attend Warren Glen Academy in Bloomsbury in the amount of \$56,863.80 for 210 days for the 2020-2021 School Year(30 Days ESY, 180 Regular School Year).
10. Approve 2020-2021 Special Education Tuition Contract – To approve a tuition contract for one student to attend P.G. Chambers School in Cedar Knolls in the amount of \$81,912.60 for 210 days for the 2020-2021 School Year.

11. Approve PT Contract with Allison M. Peck, P.T. – To approve the contract with Allison M. Peck, P.T. for Physical Therapy Services in the amount of \$86/hour for the 2020-2021 School Year.
12. Approve OT Contract with KMD Therapy – To approve the contract with KMD Therapy for Occupational Therapy Services in the amount of \$80/hour for the 2020-2021 School Year.
13. Approve Mental Health Screening Contract with St. Clare’s – To approve the contract with St. Clare’s for Mental Health Screening Services in the amount of \$222.evaluaiton for the 2020-2021 School Year.
14. Approve 2020-2021 Bayada Nurse Services Contract – To approve a contract with Bayada to provide substitute nurse services for the 2020-2021 School Year.
15. Year-End Fiscal Close-Out – To approve payment of late June as well as July invoices, with Mr. Cook’s review and signature before release of checks, and any as needed year-end line item transfers to close out the 2019-2020 School Year.
16. Chapter 47 Report – Informational: Pursuant to PL, 2015, Chapter 47, the Blairstown Township Board of Education intends to renew, award, or permit to expire the following list of contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, NJ 18A:18. Et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200.

2019-2020 Anticipated Contracts for Renewal or Expiration

| <u>Service</u> | <u>Vendor</u> | <u>Cost</u> |
|-------------------------------------|------------------------------|---------------------|
| Physical Therapy Contract | Allison Peck | \$86/hour |
| Occupational Therapy Contract | KMD Therapy | \$80/hour |
| Tuition – Sending | Northern Hills Academy | \$57,161 |
| Tuition – Sending | Celebrate the Children | \$79,179 |
| Tuition – Sending | Warren Glen Academy | \$56,630.70 |
| Tuition – Sending | P.G. Chambers School | \$71,722.80 |
| Transportation Contract | Parent | \$50/day – 180 Days |
| Food Service Management | Maschio’s Food Service, Inc. | \$7,429 – Mgmt. Fee |
| Coordinated Transportation Contract | WCSSD | 4% Admin Fee |
| Snow Plowing Services | JB’s Landscaping | \$95/hour |
| Lawn Care | Constantine | \$675/month |

Annual Reappointment of Professionals:

| | |
|------------------|-------------------------------|
| Board Architect | FKA Archtiects |
| Board Attorney | Adams Guterrez & Lattiboudere |
| Board Auditors | Ardito & Company |
| Board Engineer | Suburban Consulting Engineers |
| Insurance Agents | Brown & Brown |

Health Insurance Brokers
School Doctor
Substitute Nursing Services

Integrity Consulting Group
Dr. Boris Freyman
Bayada \$62/Hour

C. FACILITIES

1. Award Contract for Installation of Exit Sign Lighting – To accept the quote from and award a contract to Lulo Electric in the amount of \$20,575 for the installation of exit sign lighting as required by the town Fire Marshall (additional quote received from Wire’s Electrical Shop \$23,700)
2. Award Contract for Installation of Panic Buttons – To accept the quote from and award a contract to Abcode Security in the amount of \$2,703 with a recurring quarterly charge of \$90 to install panic buttons for Alyssa’s Law compliance (no additional quotes received).
3. Award Contract for Installation of Security Cameras – To accept the quote from and award a contract to Dynamic Security in the amount of \$3,421.29 to install additional security cameras to be paid for with the NJSIG grant funds (no additional quotes received).
4. Updated School Closure Plan – To approve the attached updated school closure plan.

D. SECURITY – Armed School Resource Officer Discussion with Chief Johnsen.

CORRESPONDENCE

OLD BUSINESS

1. NJSBA Mental Health Report- Summary from Mr. Cook, discussion for possible action
2. PEA Grant for Preschool Funding – Will be posted in late May or when it becomes available
3. Teacher Empowerment Training – To be reviewed for possible inclusion in 2020-21 District Professional Development
4. Policy 8600 to be reviewed in August
5. Ad hoc Survey Committee Report – Survey to begin after Negotiations is completed

PUBLIC HEARING & PETITION

LEGISLATIVE UPDATE – Mr. Karolchyk

EXECUTIVE SESSION – Motion to convene to Executive Session to discuss Superintendent’s Evaluation and Principal Candidates.

Motion to approve _____ at as salary of _____ as Principal for the 2020-2020 School Year.

ADJOURNMENT