

# **BLAIRSTOWN TOWNSHIP BOARD OF EDUCATION**

**Blairstown, New Jersey 07825**

**[www.blairstownelem.net](http://www.blairstownelem.net)**

## **SUPERINTENDENT'S AGENDA**

**Thursday, July 23, 2020 Meeting**

**6:00PM**

### **A. CALL TO ORDER**

### **B. FLAG SALUTE**

### **C. ROLL CALL** by Matthew P. Herzer, Business Administrator

Mr. Jeremy Cook

Mrs. Jennifer McElroy

Mrs. Michelle Gerhardt

Mrs. Rosette Inscho

Mr. John Karolchyk

Ms. Karen Klein

Mrs. Nicole Rolph

Mrs. Jamie Shaffer

Mrs. Shanna Sikkes

### **D. NOTICE OF MEETING**

This is a regular Meeting of the Blairstown Township Board of Education. Notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers as designated by the Board of Education and to the Township Clerk, and a copy of the notice was posted on the bulletin board of the Board of Education offices as well as on the front door of the Blairstown Elementary School in accordance with the Open Public Meetings Act.

Due to the public health emergency in the State of New Jersey, as declared in Executive Order 103, the Board will be suspending its normal meeting procedures this evening and conducting a virtual meeting. Directions for BOE members for accessing the virtual public meeting were emailed. Members of the public are invited to attend virtually.

### **E. READING OF MISSION STATEMENT**

In partnership with home and community, Blairstown Elementary School is dedicated to the mission of providing an engaging, comprehensive education.

A passion for learning is ignited through an enriched learning environment. While celebrating individuality, our students develop confidence, competence and character.

All students have the opportunity to achieve their highest potential on a quest of lifelong learning to succeed in a global, 21st century.

#### **F. EXECUTIVE ORDER 103**

**BE IT RESOLVED**, that the Blairstown Township Board of Education hereby approves the suspension of its normal meeting procedures pursuant to By-Law 131, and authorized this meeting to be conducted as a virtual meeting, as described in the Statement of Public Notice, due to the public health emergency declared in Executive Order 103.

**Voice Vote:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

#### **G. PRESENTATIONS**

- Presentation by the Ridge and Valley Conservancy to present proposal to purchase the Lambert Road Property

#### **H. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

June 11, 2020 – Regular Meeting Minutes

**Voice Vote:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_

#### **I. NEW BUSINESS**

1. Superintendent's Update
2. Discussion of making board packets available to board members on a shared Google Drive
3. Discussion of making desks in storage at Vail School available to other districts that may need them

#### **J. PUBLIC COMMENTS ON AGENDA ITEMS**

The Blairstown Township Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. As a virtual meeting, the public will be able to observe and participate in the meeting by attending in virtually online.

**K. FINANCE**

*Resolutions R21-1 through R21-9 will be moved in one roll call vote*

**R21-1 Authorization for Payment of Bills (Attached)**

**BE IT RESOLVED**, that the Board of Education, upon recommendation by the School Business Administrator approve the bills list as submitted for the dates between June 12, 2020 and July 23, 2020.

<b>Fund 10 – Current Expense</b>	<b>\$815,118.44</b>
<b>Fund 20 – Special Revenue</b>	<b>\$869.97</b>
<b>Fund 60 – Food Service</b>	<b>\$5,485.95</b>

**R21-2 Report of the Treasurer and Board Secretary for April 2020 and May 2020 (Attached)**

**BE IT RESOLVED**, that the Treasurer and Board Secretary’s Financial Reports are in agreement for the month of April 2020 and May 2020, approved by the Board as recommended by the School Business Administrator

**R21-3 Certification of Fund Balances**

**BE IT RESOLVED**, that pursuant to N.J.A.C. 6A:23A-2.11(c) 3, the Board of Education certify that as of April 30, 2020 and May 31, 2020, after review of the Secretary’s monthly financial reports for April 2020 and May 2020 (appropriations section), and upon consultation with the appropriate district officials, Blairstown Township Board of Education is in compliance with N.J.A.C. 6A:23-2.11(c) 4 and shall certify in the minutes of the Board each month that no major account or fund has been over expended in violation of N.J.A.C. 6A23A-16:10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year and we request the Board Secretary to addend a copy of the Secretary’s Report to the minutes.

**R21-4 Approve Line Item Transfers (Attached)**

**BE IT RESOLVED**, that the Board of Education, upon recommendation by the School Business Administrator, approves the budget line item transfers for June 2020.

**R21-5 Approve Out of District Tuition Contract with SCESC/Northern Hills Academy for 2020-2021**

**BE IT RESOLVED**, that the Board of Education upon recommendation by the Superintendent approve the out of district tuition contract with SCESC/Northern Hills Academy for Student

State ID# 904813061 from September 3, 2020 through June 30, 2021 in the amount of \$58,018.00 for the 2020-2021 school year.

**R21-6 Approve Out of District Tuition Contract with Celebrate the Children for 2020-2021**

**BE IT RESOLVED**, that the Board of Education upon recommendation by the Superintendent approve the out of district tuition contract with Celebrate the Children for Student State ID# 867381534 from September 8, 2020 through June 30, 2021 in the amount of \$73,260.00 and extraordinary services from July 1, 2020 through June 30, 2021 in the amount of \$27,000.00 for the 2020-2021 school year.

**R21-7 Approve Itinerant Services Contract with Mountain Lakes Board of Education for 2020-2021**

**BE IT RESOLVED**, that the Board of Education upon recommendation by the Superintendent approve the itinerant services contract with Mountain Lakes Board of Education for Student State ID# 8629608513 from July 1, 2020 through June 30, 2021 in the amount of \$6,270.00 for the 2020-2021 school year.

**R21-8 Approve Itinerant Services Contract with Mountain Lakes Board of Education for 2020-2021**

**BE IT RESOLVED**, that the Board of Education upon recommendation by the Superintendent approve the itinerant services contract with Mountain Lakes Board of Education for Student State ID# 8665757175 from July 1, 2020 through June 30, 2021 in the amount of \$660.00 for the 2020-2021 school year.

**R21-9 Approve Establishment of Petty Cash Funds for 2020-2021**

**BE IT RESOLVED**, that the Board of Education upon recommendation by the Superintendent approve the establishment of petty cash funds for the Superintendent's office in the amount of \$150.00 and \$75.00 for the office of Special Services.

Motion by \_\_\_\_\_, second by \_\_\_\_\_

**Roll Call:** by Matthew P. Herzer, Business Administrator

<b>Board Member</b>	<b>Vote</b>	<b>Board Member</b>	<b>Vote</b>
Mr. Cook		Mrs. McElroy	
Mrs. Gerhardt		Mrs. Rolph	
Mrs. Inscho		Mrs. Shaffer	
Mr. Karolchyk		Mrs. Sikkes	
Ms. Klein			

**L. PERSONNEL**

*Resolutions R21-10 through R21-14 will be moved in one roll call vote*

**R21-10 Motion to Rescind Resolution A7 from the June 11, 2020 Board Meeting**

**BE IT RESOLVED**, that the Board of Education upon recommendation by the Superintendent rescind resolution A7 from the June 11, 2020 board meeting.

**R21-11 Motion to Approve the Hourly Rates for Paraprofessionals**

**BE IT RESOLVED**, that the Board of Education upon recommendation by the Superintendent approve the hourly rates retroactive to July 1, 2020 for the paraprofessional staff below:

<b>Staff Member</b>	<b>Rate</b>
Loren Arvary	\$12.00
Stephanie Ayres	\$12.00
Kelly Burham-Crisman	\$12.00
Chikako Drawbaugh	\$12.00
Kimberly Hill	\$12.00
Elizabeth Marchese	\$12.00
Brooke Moore	\$12.00
Bernadine Pagano	\$12.00
Crystal Sullivan	\$12.00
Karnrawee Timsawatdikul	\$12.00
Andrea Walsh	\$12.00
Anna Van Wettering	\$13.75
Kelly Moore-Finley	\$14.25
Ann Gnall	\$14.50

**R21-12 Motion to Approve the Hourly Rates for Paraprofessionals**

**BE IT RESOLVED**, that the Board of Education upon recommendation by the Superintendent to approve the hourly rates for the following paraprofessional staff to be adjusted retroactively effective July 1, 2020 upon the settlement of the Blairstown Educational Association with an increase no less than the amount settled upon in the final agreement:

<b>Staff Member</b>	<b>Rate</b>
Marciel Herrera	\$14.72
Madeline LoMonaco	\$14.72
Theresa Tausendfreund	\$14.72
Daneen Rivero-Christmas	\$15.67

Robin Bronstein	\$16.04
Tammy Quick	\$16.63
Annamarie Cain	\$16.82
Jan Mondello	\$17.47
Debra Kittle	\$18.29
Mary Beth Pollard	\$18.29
Jeanne Socha	\$20.24

**R21-13 Motion to Accept Resignation**

**BE IT RESOLVED**, that the Board of Education upon recommendation by the Superintendent to accept the resignation of Elizabeth Marchese, Paraprofessional effective immediately.

**R21-14 Motion to Accept Resignation**

**BE IT RESOLVED**, that the Board of Education upon recommendation by the Superintendent to accept the resignation of Jenna Sagan, Assistant to the Business Administrator August 12, 2020.

Motion by \_\_\_\_\_, second by \_\_\_\_\_

**Roll Call:** by Matthew P. Herzer, Business Administrator

<b>Board Member</b>	<b>Vote</b>	<b>Board Member</b>	<b>Vote</b>
Mr. Cook		Mrs. McElroy	
Mrs. Gerkhardt		Mrs. Rolph	
Mrs. Inscho		Mrs. Shaffer	
Mr. Karolchyk		Mrs. Sikkes	
Ms. Klein			

**M. CORRESPONDENCE**

**N. OLD BUSINESS**

1. NJSBA Mental Health Report- Summary from Mr. Cook, discussion for possible action
2. PEA Grant for Preschool Funding – Will be posted in late May or when it becomes available
3. Teacher Empowerment Training – To be reviewed for possible inclusion in 2020-21 District Professional Development
4. Policy 8600 to be reviewed in July
5. Ad hoc Survey Committee Report – Survey to begin after Negotiations is completed

**O. PUBLIC HEARING & PETITION**

**P. LEGISLATIVE UPDATE – Mr. Karolchyk**

**Q. EXECUTIVE SESSION**

**WHEREAS**, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

**WHEREAS**, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

**BE IT RESOLVED** by the Blairstown Township Board of Education, that it is necessary to meet in executive session to discuss certain items involving:

Real Estate Purchase Proposal  
Personnel

**BE IT FURTHER RESOLVED** that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The Minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

**FURTHER RESOVLED** that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

**Voice Vote:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to go into executive session at \_\_\_\_\_ PM

**R. RECONVENE PUBLIC SESSION**

**Voice Vote:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to leave executive session at \_\_\_\_\_ PM

**S. ADJOURNMENT**

**Voice Vote:**

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to adjourn the meeting at \_\_\_\_\_ PM