

BLAIRSTOWN TOWNSHIP BOARD OF EDUCATION

Blairstown, New Jersey 07825

www.blairstownelem.net

SUPERINTENDENT'S AGENDA

Thursday, June 9, 2016 Meeting

7:00PM

BOARD MEMBERS: **Mr. Dirk Herrmann, President**
 Mrs. Margaret McLain, Vice-President
 Mr. Jeremy Cook, Mrs. Lauren Glory, Mrs. Kelly Hadden,
 Mr. John Karolchyk, Mrs. Shelly Mantegna, Mrs. Leslie Ruben,
 and Mrs. Jessica Wood-Rosso

CALL TO ORDER

FLAG SALUTE

NOTICE OF MEETING

Adequate notice of this meeting was given in accordance with the Open Public Meetings Act by publishing in the Express Times and by posting a copy of the meeting schedule by the front door of the school and at the Blairstown Municipal Building.

READING OF MISSION STATEMENT

In partnership with home and community, Blairstown Elementary School is dedicated to the mission of providing an engaging, comprehensive education aligned with the Common Core Standards.

A passion for learning is ignited through an enriched learning environment. While celebrating individuality, our students develop confidence, competence and character.

All students have the opportunity to achieve their highest potential on a quest of lifelong learning to succeed in a global, 21st century.

ROLL CALL

APPROVE REGULAR MINUTES* - Motion to approve the minutes as submitted for May 19, 2016.

NEW BUSINESS

1. Superintendent's Update
2. Principal's Report
3. Crossing Guard Retirement Recognition – Fernya Klindt

PUBLIC HEARING & PETITION

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APPROVE TRANSFER & FINANCIAL REPORTS * (RCV) - Motion to approve one April Transfer in the amount of \$7,000 from 10-000-100-561 to 11-190-100-500 (for PARCC testing technology services) and the Board Secretary's Reports, in agreement with the Treasurer's Reports, in the amount of \$1,367,935.53 for April 2016 in Total Government Funds; and to certify that as of April 30, 2016, after review of the Secretary and Treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation with N.J.A.C.6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligation for the fiscal year.

APPROVE PAYMENT OF BILLS* (RCV) - Motion to approve payment of the Bills & Claims List for the General Fund in the amount of \$376,391.81 and for the Food Service Fund in the amount of \$_____.

MOTION ITEMS

A. PERSONNEL

1. **Salaries Paid with Grant Funds**—Motion to approve the following salaries paid with grant funds for 2015-16:

<u>Teacher</u>	<u>Annual Salary</u>	<u>Grant Salary</u>
D. Reade	\$90,700	\$ 34,817 (Title I Grant Funds)
D. Kelley	\$74,670	\$ 14,615 (Title IIA Grant Funds)

2. **Superintendent's Goals** – Motion to submit the Superintendent's Merit Goals for 2016-17 to the Warren County Executive Superintendent for her approval.

B. FINANCE

Motion to approve the following seven Finance motions (RCV):

1. **Approve OT Services Contract** – To approve the 2016-17 contract for Occupational Therapy services for students with Kathleen DiFebo, OTR/L at the hourly rate of \$72.00 for the 2016-17 School Year, effective July 1.
2. **Approve 2016-17 Lunch Prices** - To approve the student lunch price in the amount of \$2.75 and the adult lunch price in the amount of \$3.55 for the 2016-17 School Year.
3. **Approve Transfer to Capital Reserve Account** – To approve a transfer to the Capital Reserve Account from estimated year-end surplus in an amount up to \$500,000.
4. **Year-end Fiscal Close-Out** – To approve payment of late June as well as July invoices, with Mr. Herrmann's review and signature before release of checks, and any needed year-end line-item transfers to close out the 2015-16 School Year.

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5. Transfer for Window Project's Local Share – To approve a transfer in the amount of \$5,583 from the Capital Reserve Account for the use of these funds for the local share of our Window Project, DOE Project #0400-030-13-3001.

6. Transportation Contracts - To approve the following 2016-17 transportation contracts:

Route 1	\$32,292.44	Route 4	\$30,167.50	Route 9	\$22,884.79
Route 2	\$23,755.41	Route 5	\$23,373.61	Route ST123	\$101,545.04
Route 3	\$28,153.36	Route 7	\$27,135.43	Route RVCS	\$13,230.89

7. Contract for Updated Fixed Assets - To approve a contract with Duff & Phelps in the amount of \$1,070 to update the fixed asset ledger for the 2015-16 financial audit.

C. FACILITIES

Motion to approve the following three Facilities motions:

1. Approve Facilities Use Agreement with YMCA - To approve the 2016-17 Facilities' Use Agreement with the Metropolitan YMCA of the Oranges, at no cost, for their use of our building for the "Before and After Care Programs" for our students.
2. Approve Elevator Maintenance Agreement – To approve the 2016-17 Elevator Maintenance Agreement with USA Hoist, Inc. in the amount of \$235 per month.
3. Approve Contract for Installation of Carpet and Vinyl Flooring – To accept the following quotes and to award a contract to AMP Flooring in the amount of \$21,080 for vinyl flooring in the upper library and area classrooms and the removal and installation of carpet in the lower library:

AMP Flooring LLC: \$21,080.57

Gillespie Group: \$24,455

D. EDUCATIONAL

1. NJ School Performance Report 2014-15
2. Class Trip – Motion to approve a Grade 6 class trip to Buehler Challenger Science Center in Paramus on October 24, 2016.

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E. POLICY

1. Second Readings & Final Adoption – Motion to approve the second readings and final adoption of the following policies:

8505 – Wellness Policy

4250 – Support Staff Employment Conditions

OLD BUSINESS

- Lambert Road Update – Check for \$6,914.28 was received for legal expenses in property transaction. The sale has now been completed and all costs have been reimbursed.
- Reminder – There are three 3-year expiring terms on the Blairstown Township Board of Education at the end of December. Nominating Petitions are due to the Warren County Clerk’s office in Belvidere by July 25. Petitions are available from Mrs. Petty in the BOE office, on our website, and from the County Clerk.
- Superintendent’s Professional Development Plan – Motion to approve the Superintendent’s completed Professional Development Plan for contract ending June 2016.
- EVVRS Period 2 Report

CORRESPONDENCE

PUBLIC HEARING & PETITION

LEGISLATIVE UPDATE – J. Karolchyk

EXECUTIVE SESSION - To discuss matters of Personnel

ADJOURNMENT