

BLAIRSTOWN TOWNSHIP BOARD OF EDUCATION

Blairstown, New Jersey 07825

www.blairstownelem.net

SUPERINTENDENT'S AGENDA

Thursday, May 19, 2016 Meeting

7:00PM

BOARD MEMBERS: Mr. Dirk Herrmann, President
Mrs. Margaret McLain, Vice-President
Mr. Jeremy Cook, Mrs. Lauren Glory, Mrs. Kelly Hadden,
Mr. John Karolchyk, Mrs. Shelly Mantegna, Mrs. Leslie Ruben,
and Mrs. Jessica Wood-Rosso

CALL TO ORDER

FLAG SALUTE

NOTICE OF MEETING

Adequate notice of this meeting was given in accordance with the Open Public Meetings Act by publishing in the Express Times and by posting a copy of the meeting schedule by the front door of the school and at the Blairstown Municipal Building.

READING OF MISSION STATEMENT

In partnership with home and community, Blairstown Elementary School is dedicated to the mission of providing an engaging, comprehensive education aligned with the Common Core Standards.

A passion for learning is ignited through an enriched learning environment. While celebrating individuality, our students develop confidence, competence and character.

All students have the opportunity to achieve their highest potential on a quest of lifelong learning to succeed in a global, 21st century.

ROLL CALL

APPROVE REGULAR MINUTES* - Motion to approve the minutes as submitted for April 28, 2016.

NORTH WARREN REGIONAL BUDGET PRESENTATION

INSTRUCTIONAL REVIEW BY MRS. ELIAS

GATE/STEM PRESENTATION BY MRS. HOLYOAK-RIOS

NEW BUSINESS

1. Superintendent's Update
2. Principal's Report
3. 2016-17 School Calendar – Motion to adopt the 2016-17 School Calendar.

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PUBLIC HEARING & PETITION

APPROVE FINANCIAL REPORTS * (RCV) - Motion to approve the Board Secretary's Reports, in agreement with the Treasurer's Reports, in the amount of \$1,533,261.81 for March 2016 in total Government Funds; and to certify that as of March 31, 2016, after review of the Secretary and Treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation with N.J.A.C.6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligation for the fiscal year.

APPROVE PAYMENT OF BILLS* (RCV) - Motion to approve payment of the Bills & Claims List for the General Fund in the amount of \$830,546.41 and for the Food Service Fund in the amount of \$10,630.87.

MOTION ITEMS

A. PERSONNEL

Motion to approve the following six Personnel items (RCV):

1. Hire Supervisor of Special Services* – To hire Mrs. Kathleen Welsh as the Supervisor of Special Services, at the annual salary of \$90,000, effective July 1st, for the 2016-17 School Year.
2. Approve Salary Increase for SBA – To approve a salary increase for Mrs. Petty, School Business Administrator, in the amount of 2.2% for the 2016-17 School Year.
3. Hire Summer Special Education Staff* – To accept the Superintendent's recommendation to hire the attached list of summer special education staff, at their contracted hourly rates for the Summer 2016 Preschool, Multiple-Disabilities, and Academic Reinforcement programs.
4. Hire Summer Custodians – To accept the Superintendent's recommendation to hire the following list of summer custodians @ \$10 per hour: M. Bryant, M. LoMonaco, N. Scialla, and S. Thornton; and the following list @ \$11 per hour: J. Bryant, G. Castellano, Mrs. M. LoMonaco, P. LoMonaco, and C. Schiarrino.
5. Summer Curriculum Writing* – To accept the Superintendent's recommendation to hire the attached list of teachers for Summer Curriculum Writing per the terms of the BTA contract.
6. Approve FMLA Request – To approve Mrs. Hinline's FMLA request for ten weeks per her letter of May 12, 2016.

B. FINANCE

Motion to approve the following three Finance motions (RCV):

1. Workshop & Mileage Reimbursement Requests* - To approve the attached list of workshop and mileage reimbursement requests.
2. Approve Legal Counsel Contract – To approve the 2016-17 contract for Board Counsel with Schwartz Simon Edelstein & Celso LLC, at the hourly rates of \$160 for partners, \$150 for associates, and \$100 for law clerks and paralegals, for the 2016-17 School Year, effective July 1st. (Same rates as 2015-16).
3. Approve OT Services Contract – To approve the 2016-17 contract for Occupational Therapy services for students with J and B Therapy, LLC at the hourly rate of \$80 for the 2016-17 School Year, effective July 1st.
4. Chapter 47 Report – Informational: Pursuant to PL 2015, Chapter 47, the Blairstown Township Board of Education intends to renew, award, or permit to expire the following list of contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, NJ 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200.

2015-16 ANTICIPATED CONTRACTS FOR RENEWAL OR EXPIRATION (E)

	<u>Service</u>	<u>Vendor</u>	<u>Cost</u>
	Lambert Rd. Property Lease	NWR	\$2.00/Year
	Physical Therapy Contract	Allison Peck	\$83/Hour
	Board Counsel	Schwartz Simon Edelstein	\$160/150/100/Hour
	Tuition Contract - Sending	Celebrate the Children	\$69,431 – 180 Days
	Tuition Contract - Sending	Knowlton Township BOE	\$40,000 – 180 Days
	Transportation Contract	Parent	\$50/ day – 180 Days
	Food Service Management	Maschio’s Food Service Inc.	\$7,213 - Mgmt Fee
	Occupational Therapy Contract	Kathleen DiFebo	\$78/Hour
E	Occupational Therapy Contract	Therapeutic Outreach for C.	\$95/hour
	Joint Transportation Contract	North Warren Regional	\$5,030 – 13 RVCS stu.
	Joint Transportation Contract	NWR	\$8,961 for non-public
E	Snow Plowing Services	JB’s Landscaping	\$95/hour
	Annual Reappointment of Professionals:		
	Board Architect	Suburban Consulting Engineers	
	Board Attorney	Schwartz Simon Edelstein & Celso	
	Board Auditors	Ardito & Co.	
	Insurance Agents	Brown & Brown	
	Health Insurance Brokers	Integrity Consulting Group	
	School Doctor	Dr. Boris Freyman	
	Tuition Contract – Sending	WCSSSD	\$37,550
	Coordinated Transportation Contract	WCSSSD	4% Admin Fee
	Coordinated Transportation Contract	SCRTC	4% Admin Fee
	Eagle Ridge Services	Prep of NCLB Grant Appl.	\$4,200

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C. EDUCATIONAL

1. **HIB** – Motion to affirm, modify, or deny the handling of HIB Incident #B4 as reported by Mr. Saalfield at the April 28th Board of Education meeting.

POLICY

1. **Second Readings & Final Adoption** – Motion to approve the second readings and final adoption of the following policies:

P0167 – Public Participation in Board Meetings

P0168 – Recording Board Meetings

P2422 – Health & Physical Education

P2425 – Physical Education (Abolished)

R2431.2 –Medical Exam...

P&R 5111 –Eligibility of Resident/Nonresident Students

P&R5310 – Health Services

P&R5330.01 –Administration of Medical Marijuana

P&R8462 –Reporting Potentially Missing or Abused Children

P8550 – Outstanding Food Service Charges

OLD BUSINESS

- Lambert Road Update

CORRESPONDENCE

PUBLIC HEARING & PETITION

LEGISLATIVE UPDATE – J. Karolchyk

EXECUTIVE SESSION – To discuss matters of Personnel concerning 2016-17 administrative, secretarial, and custodial staff as well as the CSA Evaluation

1. **Renew Staff for the 2016-17 School Year** - Motion to accept the Superintendent's recommendation to hire the attached list of staff for the 2016-17 School Year.

ADJOURNMENT