

BLAIRSTOWN TOWNSHIP BOARD OF EDUCATION

Blairstown, New Jersey 07825

www.blairstownelem.net

SUPERINTENDENT'S AGENDA

Thursday, March 17, 2016 Meeting

7:00PM

BOARD MEMBERS:

Mr. Dirk Herrmann, President
Mrs. Margaret McLain, Vice-President
Mr. Jeremy Cook, Mrs. Lauren Glory, Mrs. Kelly Hadden,
Mr. John Karolchyk, Mrs. Shelly Mantegna, Mrs. Leslie Ruben,
and Mrs. Jessica Wood-Rosso

CALL TO ORDER

FLAG SALUTE

NOTICE OF MEETING

Adequate notice of this meeting was given in accordance with the Open Public Meetings Act by publishing in the Express Times and by posting a copy of the meeting schedule by the front door of the school and at the Blairstown Municipal Building.

READING OF MISSION STATEMENT

In partnership with home and community, Blairstown Elementary School is dedicated to the mission of providing an engaging, comprehensive education aligned with the Common Core Standards.

A passion for learning is ignited through an enriched learning environment. While celebrating individuality, our students develop confidence, competence and character.

All students have the opportunity to achieve their highest potential on a quest of lifelong learning to succeed in a global, 21st century.

ROLL CALL

APPROVE REGULAR MINUTES* - Motion to approve the minutes as submitted for February 18 and March 3, 2016.

NEW BUSINESS

1. Superintendent's Update
2. Principal's Report

PUBLIC HEARING & PETITION

STUDENT AWARDS –CHESS TOURNAMENT FIRST PLACE CHAMPIONS & MATH LEAGUE CONTEST WINNERS

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APPROVE FINANCIAL REPORTS * (RCV) - Motion to approve the Board Secretary's Reports, in agreement with the Treasurer's Reports, in the amount of \$1,391,921.40 for January 2016 in total Government Funds; and to certify that as of January 31, 2016, after review of the Secretary and Treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation with N.J.A.C.6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligation for the fiscal year.

APPROVE PAYMENT OF BILLS* (RCV) - Motion to approve payment of the Bills & Claims List for the General Fund in the amount of \$786,078.51 and for the Food Service Fund in the amount of \$_____.

MOTION ITEMS

A. PERSONNEL

Motion to approve the following four Personnel items (RCV):

1. Hire Substitutes – To accept Mr. Saalfield's recommendation to add the following names to our Substitute Teacher List: Lisa Benzaia, Jennifer McElroy, Robert O'Callaghan, and Barbara Warnkin, and the name of Marilyn Shanley to our Substitute Aide List.
2. Hire Kristopher DeWitt – To accept Mr. Saalfield's recommendation to hire Kristopher DeWitt as a part-time custodian (5.75 hours per day) at \$13.00 per hour, effective April 1 through June 30, 2016.
3. Extend Contract for Long-Term Replacement Teacher – To extend Mrs. Celentano's Long-Term Replacement Teacher contract through June 30, 2016 (she is substituting for Mrs. Sutton's maternity leave).
4. Approve Affirmative Action Officer – To appoint Mr. Bruce Leal and Mrs. Petty as the Affirmative Action Officers.

B. FACILITIES

1. Window Project – Motions needed as follows:
 - To authorize execution and delivery of the Grant Agreement #G5-5928 for the School Facilities Window Replacement DOE Project #0400-030-13-3001/SDA Project #0400-030-13-G2TM.
 - To delegate authority to the School Business Administrator for supervision of the School Facilities Window Replacement DOE Project #0400-030013-3001/SDA Project #0400-030-13-G2TM.

C. EDUCATIONAL

Motion to approve the following three Educational items:

1. Approve Class Trips – Motion to approve two Sixth Grade Class Trips: May 2nd to YMCA Camp Mason and a trip to go to NWR middle school, with a date to be determined.
2. Comprehensive Equity Plan – To authorize the submission of the proposed Comprehensive Equity Plan.
3. ESEA Action Plan – To approve the ESEA Action Plan.
4. HIB Report by Mr. Saalfield – February 29th Incident

D. FINANCE

Motion to approve the following three Finance motions (RCV):

1. Workshop & Mileage Reimbursement Requests* - To approve the attached list of workshop and mileage reimbursement requests.
2. Approve Physical Therapy Services Contract – To approve a contract with Allison M. Peck for physical therapy services in the amount of \$83 per hour for the 2016-17 School Year.
3. Approve PenTeleData Service Agreement – To approve a contract with PenTeleData for Internet access in the amount of \$1,310.00 per month effective July 1, 2016, for a five-year period. (Fifty percent of this expense will be refunded through the ERate program. The change to this Ethernet service will greatly enhance the school's connectivity and will also ensure the optimum available internet service during PARCC testing).

2016-17 PRELIMINARY BUDGET

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. and N.J.A.C. Title 6 and 6A.

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Motion to establish a maximum amount of professional services for 2016-17 as follows:

School Attorney	\$25,000
School Auditor	\$16,000
School Physician	\$ 3,000
Independent Student Evaluations	\$ 2,500

Motion to establish a maximum amount of \$1,000 per employee for mileage reimbursement for 2016-17, with a total reimbursement of \$6,000.

Anticipated Enrollment: 536 Students (includes 16 at Ridge & Valley Charter School)

EXPENDITURES:

Fund 10: General Fund	\$ 9,500,000
Fund 20: Special Revenue Fund	\$ <u>195,000</u>
Total Expenditures:	\$ <u>9,695,000</u>

REVENUE:

General Fund

Local Tax Levy	\$ 6,520,000
State Aid	\$ 1,978,747
Budgeted Fund Balance	\$ 250,000
Withdrawal from Capital Reserve	\$ 667,400
Federal Impact Aid	\$ 35,000
Miscellaneous Revenue	\$ 28,853
Tuition Revenue for Preschool	\$ <u>20,000</u>
Total for General Fund	\$ <u>9,500,000</u>

Special Revenue Fund

Grants	\$ <u>195,000</u>
Total for Special Revenue Fund	\$ 195,000

TOTAL REVENUE \$ 9,695,000

Motion to adopt the 2016-17 Preliminary Budget in the above amounts, with a tax levy of \$6,520,000, with accompanying limits outlined for professional services and mileage reimbursement, and to submit the budget to the County office for review and approval.

Motion to establish the half-day preschool (regular education) tuition rate in the amount of \$2,000, the full-day (regular education) preschool tuition rate in the amount of \$4,000, and the summer preschool (special education) tuition rate in the amount of \$750 for the 2016-17 School Year.

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OLD BUSINESS

- Ethics Forms - Reminder to complete your online School Ethics forms by April 30. Emails for each Board member should have been received in January.
- Lambert Road Update – We have received a fully executed original copy of the Agreement of Sale between the Blairstown Township BOE and the County of Warren.

CORRESPONDENCE

PUBLIC HEARING & PETITION

LEGISLATIVE UPDATE – J. Karolchyk

ADJOURNMENT