

BLAIRSTOWN TOWNSHIP BOARD OF EDUCATION

Blairstown, New Jersey 07825

www.blairstownelem.net

SUPERINTENDENT'S AGENDA

Thursday, March 14, 2019 Meeting

7:00PM

BOARD MEMBERS:

**Mr. Jeremy Cook, President
Mrs. Michelle Gerhardt, Vice-President
Mrs. Rosette Inscho, John Karolchyk, Mrs. Donna Krauss,
Mrs. Jennifer McElroy, Mrs. Nicole Rolph, Mrs. Shanna Sikkes,
and Mrs. Jamie Shaffer**

CALL TO ORDER

FLAG SALUTE

NOTICE OF MEETING

Adequate notice of this meeting was given in accordance with the Open Public Meetings Act by publishing in the Express Times on January 9, 2019 and by posting a copy of the meeting schedule by the front door of the school and at the Blairstown Municipal Building.

READING OF MISSION STATEMENT

In partnership with home and community, Blairstown Elementary School is dedicated to the mission of providing an engaging, comprehensive education.

A passion for learning is ignited through an enriched learning environment. While celebrating individuality, our students develop confidence, competence and character.

All students have the opportunity to achieve their highest potential on a quest of lifelong learning to succeed in a global, 21st century.

ROLL CALL

APPROVE REGULAR MINUTES* - Motion to approve the minutes as amended for February 21, 2019, to add the words "accept the 2017-18 audit" before approving the audit synopsis for the fifth Finance motion.

NEW BUSINESS

1. Superintendent's Update
2. Principal's Report
3. Student Recognition - Chess Team Championship

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PUBLIC HEARING & PETITION

The Blairstown Township Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. We ask that you wait to be recognized by the BOE President, and then state your name and address and any group affiliation you may have. All comments must be directed to the BOE President.

In the interest of fairness, we ask that you be brief and limit your comments to no more than five minutes.

The Board always has and will continue to give serious consideration to every issue that comes before it. Nothing that is said by the public is disregarded, and when necessary and appropriate, may be acted upon.

APPROVE TRANSFERS & FINANCIAL REPORTS * (RCV) - Motion to approve the list of January 2019 Transfers in the amount of \$179,375.00, and the January Board Secretary's reports, in agreement with the Treasurer's Reports, in the amounts of \$539,077.33, in Total Government Funds; and to certify that as of January 31, 2019, after review of the Secretary and Treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation with N.J.A.C.6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligation for the fiscal year.

APPROVE PAYMENT OF BILLS* (RCV) - Motion to approve payment of the Bills & Claims Lists for the General Fund in the amount of \$565,700.61.

MOTION ITEMS

A. PERSONNEL

Motion to approve the following three Personnel items (RCV):

1. Appoint Substitutes – To accept Mr. Saalfield's recommendation to add the names of Sarah Blanchard to the substitute aide list and Blake Quick to the substitute custodian list for the 2018-19 School Year.
2. Extend FMLA – To extend Mrs. Scalise's FMLA leave until March 22 (it was originally through March 15).
3. Approve NJFLA – To approve Mrs. Huston's NJFLA request, tentatively through March 22.

B. FINANCE

1. Workshop/Mileage Requests – Motion to approve Mrs. Dell's workshop request for "Diagnosing Dyslexia" on March 30th at the cost of \$50, which will be held in Atlantic City.

2019-20 PRELIMINARY BUDGET

Mr. Saalfield and Mrs. Petty will review financial and instructional highlights of the proposed 2019-20 preliminary budget, noting that there will be a \$_____ increase in the tax levy.

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. and N.J.A.C. Title 6 and 6A.

EXPENDITURES:

Fund 10: General Fund	\$
Fund 20: Special Revenue Fund	\$
Total Expenditures:	<u>\$</u>

REVENUE:

General Fund

Local Tax Levy	\$
State Aid	\$
Budgeted Fund Balance	\$
Federal Impact Aid	\$
Miscellaneous Revenue	\$
Tuition Revenue for Preschool	\$
Total for General Fund	<u>\$</u>

Special Revenue Fund

Grants	\$
Total for Special Revenue Fund	<u>\$</u>

TOTAL REVENUE \$

Motion to adopt the 2019-20 Preliminary Budget in the above amounts, with a tax levy of \$_____, with accompanying limits outlined below for professional services and mileage reimbursement, and to submit the budget to the County office for review and approval:

School Attorney	\$35,000
School Auditor	\$18,000
School Physician	\$ 3,000
Independent Student Evaluations	\$ 2,500
Maximum Mileage Reimbursement per employee	\$ 1,000
Maximum District Mileage Reimbursement	\$ 6,000

C. EDUCATIONAL

1. Semi-annual HIB Report by Mr. Saalfeld (September – December 2018)
2. Assessment Update “Blueprint for NJSLS”

D. POLICY

1. Second Reading & Adoption – Motion to approve the second reading and adoption of Policy #2340 (Field Trips), adding the requirement for a nurse to accompany all class trips.
2. First Readings – Motion to approve the first reading of the following list of policies:

2415.06 - Unsafe School Option	5530-Substance Abuse	5756-Transgender Students
2422 - Health & PE	5537-Service Animals	7440-School District Security
2460.8 - Special Ed	5600-Student Discipline/CoC	8860-Memorials
2610 - Educational Program Evaluation	5611-Renewal of Students for Firearms Offenses	8461- Reporting Violence, Vandalism, HIB, Alcohol, and other Drug Offenses
4219 - Commercial D. License	5612-Assaults on District BOE	8561-Procurement Procedures for School Nutrition Programs
5111 - Eligibility of Resident/ Non-Resident Students	5613-Removal of Students for Assaults with Weapons Offenses	

CORRESPONDENCE

OLD BUSINESS

Reminder for all Board members to complete their Financial Disclosure documents online.

PUBLIC HEARING & PETITION

LEGISLATIVE UPDATE

EXECUTIVE SESSION – Motion to convene to Executive Session to review February minutes and discuss matters of Personnel, the results of which will be released to the public as soon as the reasons for confidentiality no longer exist.

ADJOURNMENT