

BLAIRSTOWN TOWNSHIP BOARD OF EDUCATION

Blairstown, New Jersey 07825

www.blairstownelem.net

SUPERINTENDENT'S AGENDA

Thursday, February 21, 2019 Meeting

7:00PM

BOARD MEMBERS:

**Mr. Jeremy Cook, President
Mrs. Michelle Gerhardt, Vice-President
Mrs. Rosette Inscho, John Karolchyk, Mrs. Donna Krauss,
Mrs. Jennifer McElroy, Mrs. Nicole Rolph, Mrs. Shanna Sikkes,
and Mrs. Jamie Shaffer**

CALL TO ORDER

FLAG SALUTE

NOTICE OF MEETING

Adequate notice of this meeting was given in accordance with the Open Public Meetings Act by publishing in the Express Times on January 9, 2019 and by posting a copy of the meeting schedule by the front door of the school and at the Blairstown Municipal Building.

READING OF MISSION STATEMENT

In partnership with home and community, Blairstown Elementary School is dedicated to the mission of providing an engaging, comprehensive education.

A passion for learning is ignited through an enriched learning environment. While celebrating individuality, our students develop confidence, competence and character.

All students have the opportunity to achieve their highest potential on a quest of lifelong learning to succeed in a global, 21st century.

ROLL CALL

APPROVE REGULAR MINUTES* - Motion to approve the minutes as submitted for January 3, 2019.

NEW BUSINESS

1. Superintendent's Update
2. Principal's Report

NJSBA SUMMARY OF BOE SELF-EVALUATION & BOE ETHICS TRAINING– Kathy Helewa

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PUBLIC HEARING & PETITION

The Blairstown Township Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. We ask that you wait to be recognized by the BOE President, and then state your name and address and any group affiliation you may have. All comments must be directed to the BOE President.

In the interest of fairness, we ask that you be brief and limit your comments to no more than five minutes.

The Board always has and will continue to give serious consideration to every issue that comes before it. Nothing that is said by the public is disregarded, and when necessary and appropriate, may be acted upon.

APPROVE TRANSFERS & FINANCIAL REPORTS * (RCV) - Motion to approve the list of December 2018 Transfers in the amount of \$7,000.00, and the December Board Secretary's reports, in agreement with the Treasurer's Reports, in the amounts of \$562,253.38, in Total Government Funds; and to certify that as of December 31, 2018, after review of the Secretary and Treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation with N.J.A.C.6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligation for the fiscal year.

APPROVE PAYMENT OF BILLS* (RCV) - Motion to approve payment of the Bills & Claims Lists for the General Fund in the amount of \$1,442,366.99 and for the Food Service Fund in the amount of \$7,290.70.

MOTION ITEMS

A. PERSONNEL

Motion to approve the following three Personnel items (RCV):

1. Appoint Substitutes – To accept Mr. Saalfield's recommendation to add the name of Grace Castellano to the substitute aide list for the 2018-19 School Year.
2. Extend Tammy Quick's Contract to Full-Time – To extend Mrs. Quick's contract to full-time, effective March 1, 2019 through June 30, 2019, as a result of overly-lengthy preschool and special education bus routes.
3. Hire Paraprofessionals – To accept Mr. Saalfield's recommendation to hire Kimberly Guerriere, Stephanie Ayres, Elizabeth Marchese, and Renee Moyer as part-time paraprofessionals at the hourly rate of \$10, effective as soon as criminal history background checks are completed, through June 30, 2019.
4. Appoint Barbara Warnkin as Musical Theater Assistant – To appoint Mrs. Warnkin as the Musical Theater Assistant in the stipend amount of \$720, per the terms of the BEA union contract.

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B. FINANCE

Motion to approve the following four Finance items (RCV):

1. Approve Celebrate the Children Tuition Contract Amendment– To approve an amendment to the Celebrate the Children special education tuition contract for the cost of the Personal Aide, increasing from \$150/day to \$350/day as of January 1, 2019 (for a total cost of \$48,600 for the year), with the tuition cost of \$71,500 remaining the same as originally contracted).
2. Approve Northern Hills Tuition Contract – To approve a contract with Northern Hills Academy for one student in the amount of \$34,296.60, effective January 2 – June 30, 2019.
3. Request SEMI Waiver - To approve the 2019-20 SEMI Waiver Request.
4. Establish 2019-20 Preschool Tuition Rates – To establish the 2019-20 preschool tuition rates at the following amounts: Half-day: _____ Full-day: _____ (The 2018-19 rates are \$225 and \$450/month). Those eligible for reduced lunch would be charged \$75/ month for the half-day program and \$150/month for the full-day program. Those eligible for free lunch would have their tuition waived.
5. 2017-18 Audit Presentation by Mrs. Petty

Motion needed to approve the 2017-18 Financial Audit Synopsis, with no auditor recommendations.

C. FACILITIES

1. Approve Facilities' Use Requests* - Motion to approve the attached list of Facilities' Use Requests.

D. EDUCATIONAL

1. Workshop/Mileage Requests – Motion to approve a date change for Mrs. May's previously approved Wilson Reading System working from February 18-20 to May 13-15, 2019.
2. MOA/MOU – Motion to approve the State Police Memorandum of Agreement and Memorandum of Understanding.
3. Superintendent Evaluation Pre-Conference – Discussion
4. Dr. Elias – Watershed Ambassadors - School Rain Garden

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E. POLICY

1. First Reading – Motion to approve the first reading of Policy #2340 (Field Trips), adding the requirement for a nurse to accompany all class trips.

CORRESPONDENCE

OLD BUSINESS - BOE meeting scheduled for April 25 is the week of spring break. Does the Board want to reschedule the April meeting to the 18th, and then meet on May 2nd? (We must hold our Budget's Public Hearing by Tuesday, May 7th).

Reminder for all Board members to complete their Financial Disclosure documents online.

Mr. Cook will review committee membership for 2019.

PUBLIC HEARING & PETITION

LEGISLATIVE UPDATE

EXECUTIVE SESSION – Motion to convene to Executive Session to review November minutes and discuss matters of Personnel (2019-20 Staffing), the results of which will be released to the public as soon as the reasons for confidentiality no longer exist.

ADJOURNMENT