

BLAIRSTOWN TOWNSHIP BOARD OF EDUCATION

Blairstown, New Jersey 07825

www.blairstownelem.net

SUPERINTENDENT'S AGENDA

Thursday, February 18, 2016 Meeting

7:00PM

BOARD MEMBERS:

**Mr. Dirk Herrmann, President
Mrs. Margaret McLain, Vice-President
Mr. Jeremy Cook, Mrs. Lauren Glory, Mrs. Kelly Hadden,
Mr. John Karolchyk, Mrs. Shelly Mantegna, Mrs. Leslie Ruben,
and Mrs. Jessica Wood-Rosso**

CALL TO ORDER

FLAG SALUTE

NOTICE OF MEETING

Adequate notice of this meeting was given in accordance with the Open Public Meetings Act by publishing in the Express Times and by posting a copy of the meeting schedule by the front door of the school and at the Blairstown Municipal Building.

READING OF MISSION STATEMENT

In partnership with home and community, Blairstown Elementary School is dedicated to the mission of providing an engaging, comprehensive education aligned with the Common Core Standards.

A passion for learning is ignited through an enriched learning environment. While celebrating individuality, our students develop confidence, competence and character.

All students have the opportunity to achieve their highest potential on a quest of lifelong learning to succeed in a global, 21st century.

ROLL CALL

APPROVE REGULAR MINUTES* - Motion to approve the minutes as submitted for January 7, 2016.

NEW BUSINESS

1. Superintendent's Update
2. Principal's Report

PUBLIC HEARING & PETITION

STUDENT AWARDS – SPELLING BEE & CLEAN COMMUNITIES CONTEST WINNERS

PRESENTATION TO BLAIRSTOWN POLICE AND MUNICIPAL COMMITTEE MEMBERS

ANNUAL ETHICS PRESENTATION BY NJSBA REPRESENTATIVE, ROBYN MEEHAN

APPROVE FINANCIAL REPORTS & TRANSFERS* (RCV) - Motion to approve December Transfers in the amount of \$63,460 and the Board Secretary's Reports, in agreement with the Treasurer's Reports, in the amount of \$1,466,365.08 for December 2015 in total Government Funds; and to certify that as of December 31, 2015, after review of the Secretary and Treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation with N.J.A.C.6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligation for the fiscal year.

APPROVE PAYMENT OF BILLS* (RCV) - Motion to approve payment of the Bills & Claims List for the General Fund in the amount of \$1,181,107.77 and for the Food Service Fund in the amount of \$9,423.76.

MOTION ITEMS

A. PERSONNEL

Motion to approve the following four Personnel items (RCV):

1. Approve Long-Term Leave Replacement Contract for John Cosgrove – To approve a Long-Term Leave Replacement Contract on Bachelor's Step 1, effective January 1, 2016 for John Cosgrove to substitute for Mr. Gerald Mazzetta during his workmen's compensation leave through June 30, 2016, or whenever Mr. Mazzetta is able to return to work, whichever comes first.
2. Hire Paul Tasiopoulos – To accept Mr. Saalfeld's recommendation to hire Paul Tasipoulos as a part-time custodian (5.75 hours per day) at \$13.00 per hour, effective March 1, 2016 through June 30, 2016.
3. Extend Mrs. Sutton's Leave of Absence – To approve Mrs. Sutton's request to extend her Maternity Leave of Absence through June 30, 2016.
4. Approve staff for Primary Reading Academy – To approve the following teachers for the Primary Reading Academy this spring at the hourly rate of \$40: Mrs. Anderson, Ms. Cappiello, Ms. Chirico, Ms. Kelley, Mrs. May, Mrs. Ricker, and Mrs. Wohlers, and as substitutes, Mrs. Crisman and Ms. Perry.
5. Addition of 403b Provider – At the meeting Mrs. Petty will discuss this issue with the Board.

B. FACILITIES

1. Facilities' Use Requests* – Motion to approve the attached list of Facilities' Use requests.

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C. FINANCE

Motion to approve the following four Finance motions (RCV):

1. Workshop & Mileage Reimbursement Requests* - To approve the attached list of workshop and mileage reimbursement requests.
2. Approve Behavioral Consultant Services Contract – To approve a contract with Applied Behavioral Consulting (ABC) for behavioral consultative services in the amount of \$125 per hour, effective January 26 – June 30, 2016.
3. Accept Donation – To accept a donation in the amount of \$300 from the Blair Woman’s Club, to be used by the Media Specialist at her discretion.
4. Award Window Project Bid – To accept the following bids and to award a contract to D&E Window and Door, LLC in the total amount of \$667,400, with \$472,400 for the Base Bid, \$166,000 for Alternate #1 and \$29,000 for Alternate #2. This project will take place after school hours next fall, and will be partially funded by the SDA at 40%, leaving our share of the expense in the amount of \$400,400, which will be funded from the Capital Reserve Account.

| Vendor | All areas except Schaare Wing & Basement Base Bid | Both Floors in (Schaare Wing) Alternate #1 | (1929 Wing Front Windows in Basement) Alternate #2 | TOTAL |
|---|---|--|--|-----------|
| D&E Window & Door, LLC Stirling, NJ | \$472,400 | \$166,000 | \$29,000 | \$667,400 |
| Panoramic Window & Door Systems Stockton, NJ | \$498,000 | \$195,000 | \$29,000 | \$722,000 |
| SLS Construction Upper Saddle River, NJ | \$659,500 | \$196,400 | \$27,400 | \$883,300 |

5. Lambert Road Property – Attorney Update. A motion will be needed to adopt the attached resolution and for Mr. Herrman to sign the “Agreement of Sale” and the Blairstown Township Land Development Application.

D. EDUCATIONAL

1. HIB Incident – After Mr. Saalfield’s report of HIB Incident # 4 at the January 7th Board meeting, the Board must take action at this meeting to affirm or deny Mr. Saalfield’s decision in handling the incident.

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E. POLICY

1. Second Readings and Adoption – Motion to approve the second policy readings and adoptions as listed below:

P&R1240 – Evaluation of Superintendent

P&R 3221 – Evaluation of Teachers

P&R 3222 – Evaluation of Teaching Staff Members, Excl. Teachers and Administrators

P&R 3223 – Evaluation of Administrators, Excl. Principals, Vice-Principals, and Assistant Principals

P&R 3224 – Evaluation of Principals, Vice-Principals, and Assistant Principals

P 3431.1 - Family Leave * Item Fb on Page 25 should be “ten” working days

P 4431.1 - Family Leave * Item Fb on Page 22 should be “ten” working days

P 5337 - Service Animals * Mr. Brown to discuss possible change...

P 5516 - Use of Electronic Communications and Recording Devices

OLD BUSINESS

- Reminder to complete online School Ethics forms by April 30. Emails for each Board member should have been received in January.
- BOE President to finalize BOE committees

CORRESPONDENCE

PUBLIC HEARING & PETITION

LEGISLATIVE UPDATE – J. Karolchuk

EXECUTIVE SESSION – To discuss matters of Personnel involving non-tenured staff

ADJOURNMENT