

BLAIRSTOWN TOWNSHIP BOARD OF EDUCATION

Blairstown, New Jersey 07825

www.blairstownelem.net

SUPERINTENDENT'S AGENDA

Thursday, December 5, 2019 Meeting

7:00PM

BOARD MEMBERS:

Mr. Jeremy Cook, President

Mrs. Michelle Gerhardt, Vice-President

Mrs. Rosette Inscho, Mr. John Karolchyk, Mrs. Donna Krauss,

Mrs. Jennifer McElroy, Mrs. Nicole Rolph, Mrs. Jamie Shaffer,
and Mrs. Shanna Sikkes

CALL TO ORDER

FLAG SALUTE

NOTICE OF MEETING

Adequate notice of this meeting was given in accordance with the Open Public Meetings Act by publishing in the Express Times on January 9, 2019 and by posting a copy of the meeting schedule by the front door of the school and at the Blairstown Municipal Building.

READING OF MISSION STATEMENT

In partnership with home and community, Blairstown Elementary School is dedicated to the mission of providing an engaging, comprehensive education.

~~A passion for learning is ignited through an enriched learning environment. While celebrating individuality, our students develop confidence, competence and character.~~

All students have the opportunity to achieve their highest potential on a quest of lifelong learning to succeed in a global, 21st century.

ROLL CALL

APPROVE REGULAR MINUTES* - Motion to approve the minutes as submitted for November 21, 2019.

NEW BUSINESS

1. Superintendent's Update

2. Principal's Report

3. Recognition of BOE Service for J. Karolchyk and D. Krauss

4. Recognition of Mr. and Mrs. Schulman for their very generous donation of STEM materials to BES

5. Student Recognition – Peace Poster Contest Winner
- Clean Communities Poster Contest Winner
- Battle of the Minds Participants

PUBLIC HEARING & PETITION

The Blairstown Township Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. We ask that you wait to be recognized by the BOE President, and then state your name and address and any group affiliation you may have. All comments must be directed to the BOE President.

In the interest of fairness, we ask that you be brief and limit your comments to no more than 5 minutes.

The Board always has and will continue to give serious consideration to every issue that comes before it. Nothing that is said by the public is disregarded, and when necessary and appropriate, may be acted upon.

APPROVE FINANCIAL REPORTS * (RCV) - Motion to approve the October Board Secretary's reports, in agreement with the Treasurer's Reports, in the amount of \$1,184,050.45, in Total Government Funds; and to certify that as of October 31, 2019, after review of the Secretary and Treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation with N.J.A.C.6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligation for the fiscal year.

APPROVE PAYMENT OF BILLS (RCV) - Motion to approve payment of the December 5th Bills & Claims List for the General Fund in the amount of \$ _____ and for the Food Service Fund in the amount of \$150.00. (The General Fund Bills & Claims List will be provided at the BOE meeting).

MOTION ITEMS

A. PERSONNEL

1. Substitutes – Motion to accept the Superintendent's recommendation to add the name of Susan Martinez to the Substitute list for the 2019-20 School Year.
2. Hire Replacement Teacher – To accept the Superintendent's recommendation to hire Susan Martinez as a replacement leave teacher on Master's Degree, Step 1 for Mrs. Baker's maternity leave, effective January 21, 2020 through June 18, 2020.

B. FINANCE

1. 2018-19 Financial Audit Presentation

Motion to accept the Comprehensive Annual Financial Report for the year ended June 30, 2019 and the Report of Administrative Findings, Financial Compliance and Performance with no recommendations, and therefore no Corrective Action Plan is required:

Administrative Practices and Procedures	- No recommendations
Financial Planning, Accounting, and Reporting	- No recommendations
School Purchasing Programs	- No recommendations
School Food Service	- No recommendations
Student Body Activities	- No recommendations
Application for State School Aid	- No recommendations
Pupil Transportation	- No recommendations
Facilities and Capital Assets	- No recommendations
Miscellaneous	- No recommendations
Status of Prior Year Audit Findings/Recommendations	- Not applicable

C. EDUCATIONAL

1. HIB Investigation #19202 - Motion to approve the Superintendent's action on HIB Investigation #19202 as reported at the November 21st meeting and affirm that it was not found to be HIB.
2. Informational: Superintendent's Evaluation Calendar*
3. Strategic Plan - District/Superintendent's Goals update*

D. FACILITIES

1. Property Sale - Wording will be forthcoming from the attorney for the motion (to place the Lambert Road acreage and Vail Road Schoolhouse for auction, with a reserve amount of \$ _____ for Lambert Road and \$ _____ for Vail Road)

E. POLICY

1. Second Reading and Adoption – Motion to approve the second reading and adoption of the following policies:

8600 – Transportation

4219 – Commercial Driver's License Controlled Substance and Alcohol Testing

8670 – Transportation of Special Needs Students

3159 – Teaching Staff Member/School District Reporting Responsibilities

6112 – Reimbursement of Federal and Other Grant Expenditures

8630 – Bus Driver/Bus Aide Responsibility

3218 & 4218 – Use, Possession, or Distribution of Substances

1641 – Earned Sick Leave Law

CORRESPONDENCE

OLD BUSINESS

Reminder – BOE Training Completion Date is December 31, 2019

PUBLIC HEARING & PETITION

LEGISLATIVE UPDATE – J. Karolchyk

ADJOURNMENT