

BLAIRSTOWN TOWNSHIP BOARD OF EDUCATION

Blairstown, New Jersey 07825

www.blairstownelem.net

SUPERINTENDENT'S AGENDA

Thursday, November 29, 2018 Meeting

7:00PM

BOARD MEMBERS:

Mrs. Lauren Glory, President
Mr. Jeremy Cook, Vice-President
Mrs. Michelle Gerhardt, Mrs. Kelly Hadden, Mr. John Karolchyk,
Mrs. Donna Krauss, Mrs. Shelly Mantegna, Mrs. Jennifer McElroy,
and Mrs. Jamie Shaffer

CALL TO ORDER

FLAG SALUTE

NOTICE OF MEETING

Adequate notice of this meeting was given in accordance with the Open Public Meetings Act by publishing in the Express Times on January 15, 2018 and by posting a copy of the meeting schedule by the front door of the school and at the Blairstown Municipal Building.

READING OF MISSION STATEMENT

In partnership with home and community, Blairstown Elementary School is dedicated to the mission of providing an engaging, comprehensive education.

A passion for learning is ignited through an enriched learning environment. While celebrating individuality, our students develop confidence, competence and character.

All students have the opportunity to achieve their highest potential on a quest of lifelong learning to succeed in a global, 21st century.

ROLL CALL

APPROVE REGULAR MINUTES* - Motion to approve the minutes as submitted for October 18, 2018.

NEW BUSINESS

1. Superintendent's Update
2. Principal's Report
3. Introduction of Student Council
4. BOE Election Results – On the November 6th election ballot, four candidates ran for three available seats, and the results were as follows:

Shanna Sikkes - 1,143 votes	Nicole Rolph – 1,172 votes
Rosette Inscho – 1,060 votes	Lauren Glory - 947 votes

PUBLIC HEARING & PETITION

APPROVE TRANSFERS & FINANCIAL REPORTS * (RCV) - Motion to approve the list of October 2018 Transfers in the amount of \$171,500, and the September and October Board Secretary's reports, in agreement with the Treasurer's Reports, in the amounts of \$1,044,382.57 and \$1,145,319.36, respectively, in Total Government Funds; and to certify that as of October 31, 2018, after review of the Secretary and Treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation with N.J.A.C.6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligation for the fiscal year.

APPROVE PAYMENT OF BILLS* (RCV) - Motion to approve payment of the Bills & Claims Lists for the General Fund in the amount of \$935,663.56 and for the Food Service Fund in the amount of \$14,636.29.

MOTION ITEMS

A. PERSONNEL

Motion to approve the following six Personnel items (RCV):

1. Appoint Substitutes – To accept Mr. Saalfield's recommendation to add the names of Gwencalon Saalfield and Nicholas Scialla as substitute aides, pending receipt of satisfactory criminal history background checks, to the substitute aide list for the 2018-19 School Year.
2. Long-Term Replacement Teacher – To hire Mrs. Barbara Warnkin as a Long-Term Replacement Teacher (for the maternity leave of Juliana Goncalves), on Bachelor's Step 1, effective December 1, 2018 – March 1, 2019.
3. Accept Resignation – To accept the resignation of Mrs. Agnes Hatziorfanos as a full-time custodian, effective January 10, 2019.
4. Appoint Grace Castellano as Full-Time Custodian – To appoint Grace Castellano as a Full-time Custodian at the hourly rate of \$15.00, effective January 11, 2019.
5. Hire Aide – To accept Mr. Saalfield's recommendation to hire _____ as a part-time aide at \$10/hour for the 2018-19 School Year, effective date to be pending receipt of satisfactory criminal history background check.
6. Approve Superintendent Evaluation Instrument – To approve the NJSBA Superintendent evaluation instrument.

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B. FINANCE

Motion to approve the following two Finance items (RCV):

1. Approve Special Education Tuition Contract – Motion to approve a special education tuition contract with P.G. Chambers School for one preschool student in the amount of \$64,135.76 for 166 days, effective October 1, 2018.
2. Approve Special Education Tuition Contracts – Motion to approve a special education tuition contract for the extended school year (July-August 2018) with the Stanhope Board of Education for one student in the amount of \$3,945.63 and a special education tuition contract with the Stanhope Board of Education for the 2018-19 School Year for one student in the amount of \$37,795, plus an aide in the amount of \$13,604.50, with Social Skills at \$154.10 and Counseling Services at \$460.00
3. Informational:

Oil Spill Claim: Mrs. Petty filed an insurance claim for the May 2018 oil spill in May 2018 - Check received in October in the amount of \$7,461.

Mold Claim: Mrs. Petty has signed off on the “Sworn Statement in Proof of Loss” for the \$25,000 check for the mold insurance policy, although the check has not yet been received. She is also pursuing coverage against our property insurance policy, but has not received a response. Additionally Mrs. Petty requested the County School Business Administrator to make a formal request to the DOE in Trenton to re-open the application process for the restoration of state aid cuts in July, but Trenton denied that request.

On November 7th Mrs. Petty sent letters to legislators informing them of the mold clean-up costs (unbudgeted) experienced by many area school districts and requesting them to direct Trenton to re-open the application process for the restoration of state aid cuts imposed in July. She followed up those letters by calling local boards of education that also received a cut in state aid and had mold clean-up costs, and shared her letters with them, encouraging them to contact their legislators as well.

Lastly, Mrs. Petty is working with the environmental engineer to review the invoice from the cleaning company and request a further reduction in billing (\$56,000 was already removed from the invoice after our initial review and request).

C. FACILITIES

Motion to approve the following three Facilities items (RCV):

1. Approve Facilities’ Use Requests* - To approve the attached list of Facilities’ Use Requests.
2. Approve Contract with D. White (Great Meadows Regional School District) – To approve a contract with David White for services as a Class A/B Operator in the amount of \$175/month.

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3. Approve Long Range Facility Plan – To approve the attached Long Range Facility Plan.

D. EDUCATIONAL

1. QSAC DPRs – Motion to approve submission of the District Performance Reports for the upcoming QSAC monitoring.
2. Workshop/Mileage Requests – Motion to approve the attached list of workshop and mileage reimbursement requests.

E. TRANSPORTATION

1. Approve Class Trips Transportation Contract – Motion to approve a contract for class trips transportation with _____ in the amount of \$_____ for the 2018-19 School Year.

F. POLICY

1. Second Reading and Adoption – Motion to approve the second reading and adoption of Policy #2463 (Preschool Program) to impose a late fee in the amount of \$50 for tuition.
2. First Reading – Motion to approve the first reading of Policy #5420 (Reporting Pupil Progress)

CORRESPONDENCE

OLD BUSINESS

1. BOE Self-Evaluation – REMINDER: Please complete your evaluations by January 31st.
2. BOE Training Schedule – REMINDER: All training must be completed by December 31st.

PUBLIC HEARING & PETITION

LEGISLATIVE UPDATE – J. Karolchyk

EXECUTIVE SESSION – Motion to convene to Executive Session to review September and October minutes and to discuss the BEA grievance, the results of which will be released to the public as soon as the reason for confidentiality no longer exists.

ADJOURNMENT