

BLAIRSTOWN TOWNSHIP BOARD OF EDUCATION

Blairstown, New Jersey 07825

www.blairstownelem.net

SUPERINTENDENT'S AGENDA

Thursday, November 16, 2017 Meeting

7:00PM

BOARD MEMBERS:

Mr. Dirk Herrmann, President
Mrs. Lauren Glory, Vice-President
Mr. Jeremy Cook, Mrs. Michelle Gerhardt, Mrs. Kelly Hadden,
Mr. John Karolchyk, Mrs. Donna Krauss, Mrs. Shelly Mantegna,
and Mrs. Jessica Wood-Rosso

CALL TO ORDER

FLAG SALUTE

NOTICE OF MEETING

Adequate notice of this meeting was given in accordance with the Open Public Meetings Act by publishing in the Express Times and by posting a copy of the meeting schedule by the front door of the school and at the Blairstown Municipal Building.

READING OF MISSION STATEMENT

In partnership with home and community, Blairstown Elementary School is dedicated to the mission of providing an engaging, comprehensive education.

A passion for learning is ignited through an enriched learning environment. While celebrating individuality, our students develop confidence, competence and character.

All students have the opportunity to achieve their highest potential on a quest of lifelong learning to succeed in a global, 21st century.

ROLL CALL

APPROVE REGULAR MINUTES* - Motion to approve the minutes as submitted for October 19, 2017.

NEW BUSINESS

1. Superintendent's Update
2. Principal's Report*
3. GATE Students – African Well Project Presentations
4. BOE Election Results - Mrs. Petty will announce the official results at the meeting.
5. Reorganization Meeting – Motion to set the date of Thursday, January 4, 2018 as our Reorganization meeting.

PUBLIC HEARING & PETITION

APPROVE TRANSFER & FINANCIAL REPORTS * (RCV) - Motion to approve the attached list of September Transfers in the amount of \$1,000.00 and the September Board Secretary's reports in the amount of \$1,624,413.48 in Total Government Funds; and to certify that as of September 30, 2017, after review of the Secretary and Treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation with N.J.A.C.6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligation for the fiscal year.

APPROVE PAYMENT OF BILLS* (RCV) - Motion to approve payment of the Bills & Claims Lists for the General Fund in the amount of \$505,178.57 and for the Food Service Fund in the amount of \$13,601.97.

MOTION ITEMS

A. PERSONNEL

Motion to approve the following three Personnel items (RCV):

1. Approve Staff Stipend Positions - To accept Mr. Saalfield's recommendation to approve the attached list of stipend positions, per the terms of the BTA contract for the 2017-18 School Year.
2. Approve Superintendent's Contract – To approve Mr. Saalfield's 2017-2021 Employment Contract, as approved by the Warren County Superintendent of Schools.
3. Hire Custodian - To hire Terry Gachmonosky as a part-time custodian for the 2017-18 School Year, at the hourly rate of \$13.50, effective December 1, 2018.

B. FINANCE

1. 2016-17 Financial Audit Presentation – Mrs. Petty will present the results of the 2016-17 Financial Audit and request a motion to approve the 2016-17 Financial Audit Synopsis, with no auditor recommendations.

Motion to approve the following five Finance motions (RCV):

2. Approve Workshop and Travel Reimbursement Requests – To approve the attached list of workshop and travel mileage reimbursement requests.

Blairstown Township Board of Education

November 16, 2017 Meeting Agenda

Page 3

3. Approve Jointure Transportation Contract with NWR – To approve a jointure transportation contract with North Warren Regional Board of Education (as the host district) for their transportation of three of our elementary students to ride on North Warren’s NP04 bus route (for non-public students) in the amount of \$2,592 for the 2017-18 School Year.
4. Approve Jointure Transportation Contract with NWR – To approve a jointure transportation contract (with the Blairstown Township BOE as the host district) with the North Warren Regional Board of Education for our transportation of seven of their middle school students to ride on our shuttle bus Route #RCVS to Ridge & Valley Charter School in the amount of \$3,317.65 for the 2017-18 School Year.
5. Approve Contract with SchoolPointe – To approve a contract with SchoolPointe in the amount of \$2,500 for website design services for the 2017-18 School Year.
6. NJSIG Resolution – To adopt the attached resolution to renew membership in the New Jersey Schools Insurance Group Educational Risk & Insurance Consortium – West Indemnity and Trust Agreement.

C. FACILITIES

Motion to approve the following two Facilities motions (RCV):

1. Comprehensive Maintenance Plan & M1 Form – To approve the attached 2016-19 Comprehensive Maintenance Plan and M-1 Form for submission to the County Business Administrator.
2. Suburban Consulting Engineers Contract – To approve a contract with Suburban Consulting Engineers for the Summer 2018 exterior building project for Construction Document Design, Bid Phase, and Construction Administration & Inspection Services in the amount of \$31,400.

D. EDUCATIONAL

1. Presentation of Sustainable NJ Certification Award
2. Resolution in Opposition to a Warren County Consolidated School System – Motion to adopt the attached resolution in opposition to a Warren County Consolidated School System.
3. Grant Application for Recycling Bins – Motion to approve the submission of a grant proposal in the amount of \$2,000 to purchase recycling bins.
4. Special Services Update - Informational

Blairstown Township Board of Education

November 16, 2017 Meeting Agenda

Page 4

CORRESPONDENCE

OLD BUSINESS

PUBLIC HEARING & PETITION

LEGISLATIVE UPDATE – J. Karolchyk

EXECUTIVE SESSION – Motion to convene to Executive Session to review October minutes and to discuss matters of Personnel relating to the 2018-19 Budget, the results of which will be released to the public as soon as the reason for confidentiality no longer exists.

ADJOURNMENT