

BLAIRSTOWN TOWNSHIP BOARD OF EDUCATION

Blairstown, New Jersey 07825

www.blairstownelem.net

SUPERINTENDENT'S AGENDA

Thursday, September 27, 2018 Meeting

7:00PM

BOARD MEMBERS:

Mrs. Lauren Glory, President

Mr. Jeremy Cook, Vice-President

Mrs. Michelle Gerhardt, Mrs. Kelly Hadden, Mr. John Karolchyk,

Mrs. Donna Krauss, Mrs. Shelly Mantegna, Mrs. Jennifer McElroy,

and Mrs. Jamie Shaffer

CALL TO ORDER

FLAG SALUTE

NOTICE OF MEETING

Adequate notice of this meeting was given in accordance with the Open Public Meetings Act by publishing in the Express Times on January 15, 2018 and by posting a copy of the meeting schedule by the front door of the school and at the Blairstown Municipal Building.

READING OF MISSION STATEMENT

In partnership with home and community, Blairstown Elementary School is dedicated to the mission of providing an engaging, comprehensive education.

A passion for learning is ignited through an enriched learning environment. While celebrating individuality, our students develop confidence, competence and character.

All students have the opportunity to achieve their highest potential on a quest of lifelong learning to succeed in a global, 21st century.

ROLL CALL

APPROVE REGULAR MINUTES* - Motion to approve the minutes as submitted for August 30, 2018.

NEW BUSINESS

1. Superintendent's Update

2. Principal's Report

3. Building Update – Mr. Michael McGuinness, RK Occupational & Environmental Analysis, Inc.

PUBLIC HEARING & PETITION

Blairstown Township Board of Education

September 27, 2018 Meeting Agenda

Page 2

APPROVE FINANCIAL REPORTS * (RCV) - Motion to approve the July Board Secretary's reports, in agreement with the Treasurer's Reports, in the amount of \$1,235,918.25, in Total Government Funds; and to certify that as of July 31, 2018, after review of the Secretary and Treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation with N.J.A.C.6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligation for the fiscal year.

APPROVE PAYMENT OF BILLS* (RCV) - Motion to approve payment of the Bills & Claims Lists for the General Fund in the amount of \$601,838.78 and for the Food Service Fund in the amount of \$531.43.

MOTION ITEMS

A. PERSONNEL

Motion to approve the following two Personnel items (RCV):

1. Appoint Substitute Teacher – To accept Mr. Saalfield's recommendation to add the names of Marissa Hardy and Deborah Simpson to the substitute list teacher/aide list for the 2018-19 School Year.
2. Publicity Position – To accept Mr. Saalfield's recommendation to appoint Mrs. Colomba Kampfe to the new publicity position with a stipend amount of \$1,500 for the 2018-19 School Year.

B. FINANCE

Motion to approve the following two Finance items (RCV):

1. CST Shared Services Contract with Frelinghuysen Township BOE –To approve a contract for shared Child Study Team services in the amount of \$57,600 for nine months (October 1, 2018 – June 30, 2019).
2. Approve List of Workshop & Mileage Requests – To approve the attached list of workshop and mileage requests.

C. FACILITIES

Motion to approve the following _____ Facilities items (RCV)

1. Approve Lease of Lambert Road Fields – To approve the lease of fields on Lambert Road with North Warren Regional Board of Education in the amount of \$ 2.00 for the 2018-19 School Year.
2. Emergency Cleaning Expenditure* - To invoke N.J.S.A. 18A:18A-7 for the purpose of entering into an emergency contract with County Restoration for the purpose of immediate cleaning of classrooms and office areas found to have mold present. The contract is based on time and materials, based on the attached rate sheet.

Blairstown Township Board of Education

September 27, 2018 Meeting Agenda

Page 3

D. EDUCATIONAL

1. PARCC Scores Presentation by Dr. Elias

Motion to approve the following three motions:

1. HIB Report 2017-20186 – To approve the Superintendent’s action on HIB 2017-20186 as reported at the August 30th meeting.
2. Approve HIB School Self-Assessment* – To approve the 2017-18 HIB School Self-Assessment.
3. Approve Class Trips* – To approve the attached list of class trips for 2018-19.
4. 2018-19 School Calendar Changes – Recommendation by Mr. Saalfield.

F. POLICY

1. Second Reading and Adoption – Motion to approve the second reading and adoption of Policy #4250, adding a paragraph for Bus Aides, as well as Policy 1613 (Disclosure and Review of Applicant’s Employment History) and 5512 (HIB).
2. First Reading – Motion to approve the first reading of Policy #8561 (Procurement Procedures for School Nutrition Programs).
3. Preschool Policy #2463 Discussion – Mrs. Petty is requesting to add a paragraph to our preschool policy to impose a late fee in the amount of \$50 for tuition payments in order to reduce the amount of paperwork required to prepare and mail out overdue invoices.

CORRESPONDENCE

OLD BUSINESS

PUBLIC HEARING & PETITION

LEGISLATIVE UPDATE – J. Karolchyk

EXECUTIVE SESSION – Motion to convene to Executive Session to review August minutes and to discuss the BEA grievance, the results of which will be released to the public as soon as the reason for confidentiality no longer exists.

ADJOURNMENT