

# Blairstown Township Board of Education

## *Direct Deposit Form*

**Business Office Use:**

Inputted for Payroll:  
 \_\_\_\_\_ (date/initial)

Direct Deposit: "Yes" \_\_\_\_\_

You may choose two financial institutions to have your paycheck deposited. You can either pick a percentage for both, totaling 100%, or choose a specific dollar amount for one with the remainder going into another account.

*~ Please note: Direct deposit may take at least two pay cycles to become active. Be sure to verify funds are properly deposited. ~*

**Percentage Method:**

Financial Institution	9 Digit Routing (ABA#)	Account #	Checking or Savings	Percentage

**Dollar Method – Per Check**

Financial Institution	9 Digit Routing (ABA#)	Account #	Checking or Savings	Amount
				remainder

\_\_\_\_\_  
Name
Signature
Date