

BLAIRSTOWN TOWNSHIP BOARD OF EDUCATION

Blairstown, New Jersey 07825

www.blairstownelem.net

May 15, 2014 Meeting Minutes

CALL TO ORDER The Blairstown Township Board of Education held this meeting in the School Library on Thursday, May 15, 2014.

Mr. Herrmann, Board President, called the meeting to order at 7:01PM.

FLAG SALUTE Everyone present was requested to rise and repeat the Pledge of Allegiance.

SUNSHINE LAW Mr. Herrmann read the Notice of Meeting as follows:
Adequate notice of this meeting was given in accordance with the Open Public Meetings Act by publishing in the Express Times and by posting a copy of the meeting schedule on the front door of the school and at the Blairstown Municipal Building.

MISSION STATEMENT Mr. Herrmann read aloud the District's mission statement.

ROLL CALL The following Board members were present:
Mrs. Helck, Mr. Herrmann, Mr. Karolchyk, Mrs. McLain, and Mrs. Wood-Rosso
Absent: Mr. Cino, Mrs. Hadden, and Mr. Henke
Tardy: Mrs. Glory arrived at 7:40PM.

Also Present: Mr. Saalfield, Superintendent; Mrs. Petty, SBA/Board Secretary; Mr. Leal, Principal; as well as Mrs. Susan Price (Township Committeewoman) and three members of the public. Attorneys Andrew Brown and Allison Kenny were also in attendance.

APPROVE REGULAR MINUTES - A motion was made by Mrs. Wood-Rosso, seconded by Mrs. Helck, and carried unanimously to approve the minutes as submitted for April 24, 2014.

NEW BUSINESS

1. **Superintendent's Update** – Mr. Saalfield discussed the upcoming bridge project, a two-day student suspension, the 2014-15 North Warren Calendar (changed to our calendar), State budget problems, the swipe card system, and sixth grade promotional exercises on June 19th.
2. **Principal's Report** - Mr. Leal reviewed his written report and highlighted upcoming end-of-year events.
3. **Bus Evacuation Drill Report** – Mrs. Petty referred to the hard-copy of the report in tonight's packet.

PUBLIC HEARING & PETITION – A parent asked about the process for staff renewals. Mr. Saalfield welcomed Mrs. Susan Price, Township Comitteewoman.

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APPROVE FINANCIAL REPORTS - A motion was made by Mrs. Helck, seconded by Mr. Herrmann, and carried unanimously by roll call vote to approve March Transfers in the amounts of \$118,250.00; and Board Secretary's Reports, in agreement with the Treasurer's Reports, in the amounts of \$1,297,434.94 in Total Government Funds; and to certify that as of March 31, 2014, after review of the Secretary and Treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been overexpended in violation with N.J.A.C.6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligation for the fiscal year.

APPROVE PAYMENT OF BILLS - A motion was made by Mrs. Helck, seconded by Mrs. McLain, and carried unanimously by roll call vote to approve payment of the General Fund Bills List in the amount of \$819,116.30 and the Food Service Fund Bill List in the amount of \$7,839.17.

MOTION ITEMS

A. PERSONNEL

After a brief discussion of the following items, and a question by Mrs. Helck on the hiring of L. Saalfield, a motion was made by Mrs. McLain, seconded by Mrs. Wood-Rosso, and carried unanimously by roll call vote to approve the following Personnel items:

1. Rehire Tenured Teaching Staff – To rehire the attached list of tenured teaching staff, administrative, secretarial, and custodial staff for the 2014-15 School Year.
2. Hire Summer Custodians – To hire the following summer custodians at the hourly rate of \$10.00: Barbara Warnkin, Jacob Bryant, Liam Saalfield, and Michael Weir; Mike Dorn @ \$11.00 per hour; and David DiGrazia at \$9.00 per hour.
3. Hire Summer School Staff – To hire the attached list of summer school instructional staff at \$40 per hour, per the BTA contract, and the non-instructional staff at their 2013-14 hourly rates.
4. Stipend Position for 2014-15 – To accept the Superintendent's recommendation to hire Colomba Kampfe for the Substitute Caller stipend position in the amount of \$1,600 for 2014-15 School Year.
5. Accept Resignation – To accept Mrs. Celentano's resignation as an aide, effective June 30, 2014.
6. Hire Custodian – To accept the Superintendent's recommendation to hire Ned Straway as a part-time custodian, effective May 16, 2014, for the 2013-14 School Year.

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B. FACILITIES

Mrs. Petty explained that the motion for the door project bid would have to be postponed until Trenton has issued the SDA agreement for the State's 40% share of the costs. After a short review of the process of the removal of the four TCUs as well as the lavatory and asbestos-removal projects by Mrs. Petty, a motion was made by Mrs. Wood-Rosso, seconded by Mrs. Helck, and carried unanimously by roll call vote to approve the following Facilities items:

1. Facilities' Use Requests – To approve the attached list of Facilities' Use Requests.
2. Award Lavatory Project Bid – To accept the following list of lavatory project bids and to award the bid to JAC Mechanical Services, Inc. in the amount of \$ \$26,800.

<u>Vendor</u>	<u>Bid</u>
JAC Mechanical Services Inc.	\$26,800
Coopersmith Brothers, Inc.	\$37,900
Cypreco Industries, Inc.	\$48,823

3. Award Asbestos Removal Contract – To accept quotes as follows for asbestos removal work and to award the contract to VMC in the amount of \$2,800 (for removal of 120 ft2 VAT/Mastic in the small cafeteria)

<u>Vendor</u>	<u>Quote</u>
VMC	\$2,800
B&G	\$3,500
Bako	\$3,600
Greenwood	\$3,800

4. Authorize Sale of Four TCU's – To authorize the sale of four TCUs in “as is” condition, which are no longer needed for educational purposes, to Modular Classrooms LLC in the amount of \$2,000.

C. EDUCATION

1. Approve Danielson Model and MPPR – A motion was made by Mrs. Wood-Rosso, seconded by Mrs. Helck, and carried unanimously to approve the Danielson model for teacher evaluations and MPPR for the Principal.

OLD BUSINESS – None.

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CORRESPONDENCE – Mr. Saalfield referred to a letter from Ms. McDonald from the State’s Special Education Programs.

PUBLIC HEARING & PETITION- A parent asked about 504 surveys and funding for students with 504 plans.

LEGISLATIVE UPDATE – J. Karolchyk noted that there has been no further action taken on the list of items distributed at last month’s meeting. He noted that he will be attending this Saturday’s Legislative Session and asked the Board for feedback on State funding for preschool programs, moving the NJEA convention to the summer, and voting rights for sending districts.

EXECUTIVE SESSION – At 7:53PM a motion was made by Mrs. McLain, seconded by Mrs. Helck, and carried unanimously to convene to Executive Session to review previous minutes as well as discuss matters of Negotiations and the Superintendent’s Evaluation.

The meeting re-opened to the public at 8:22PM and continued with the following action.

A motion was made by Mrs. Helck, seconded by Mrs. McLain, and carried unanimously to approve the April Executive Session minutes.

ADJOURNMENT – A motion was made by Mr. Herrmann, seconded by Mrs. Wood-Rosso, and carried unanimously to adjourn the meeting at 8:24PM.

Respectfully submitted,

Molly Petty
School Business Administrator